

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

October 20, 2020

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, October 20, 2020. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Kellen Ludvigson, Rick Angell, John Loughlin and Sheila Guntren.
Absent: Dan Mott. Others present were Karen, Aduddell, Sara Lucas and Randy Sievert.

The minutes of the previous meeting held on September 15, 2020, were approved. Motion by Guntren, seconded by Angell. Motion carried.

The following bills were presented for payment.

Randy Sievert	FBO services - August	\$3,833.34
Randy Sievert	fuel commissions for September	\$687.00
Karen Aduddell	clerk services - October	\$350.00
Sara Lucas	clerk services - October	\$350.00
Alliant Energy	gas bill	\$41.55
Bomgaars	Dust Filters	\$13.98
City of Cherokee	water/sewer	\$48.20
CML Telephone	phone and internet	\$174.26
Community Oil Fleet Program	Fuel	\$171.67
Mediacom	cable tv	\$6.74
MidAmerican Energy	electricity	\$381.93
One Office Solution	USB Drive, Paper, Calculator, Paper Clips	\$29.92
Sanitary Services	landfill	\$104.40
Seneca Companies	Fuel Pump Repairs	\$3,322.94

Motion by Loughlin, seconded by Angell, to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of October 15, 2020, accounts receivable and activity in checking account for the past month. Loughlin reconciled the checking account statement.

Reviewed the September fuel report. Fuel sales were 1,816 gallons of 100LL AV gas and 932 gallons of Jet A fuel. Purchased 0 gallons of Jet A fuel. There was discussion regarding changing fuel prices.

FBO Report:

- Took 1 load of Jet A fuel, and 2 loads of 100LL, split some with Denison.
- Randy did some repairs on the fuel system. He is going to get quotes to have someone come retrofit the fuel system and install shut off valves.
- Randy got a handheld radio to help with radio transmission when not in the building.
- Randy has been busy with flight students.
- Doing general maintenance on the grounds, lights, and mowing.

Cherokee Aviation Authority

October 20, 2020

Page 2 of 2

Motion by Angell, seconded by Loughlin to accept the quote from Valley Glass on replacing the doors of the office building.

Updates on grant projects:

Zoning Ordinance

Need to have an Ordinance with the County setting the height limit for structures surrounding the airport to 35 feet.

Hangar Door Replacement

Randy had a quote from Schweiss Doors to replace the Lundell Hanger Door. The board would like to have them come down and look to make sure everything is ready to go to install the new door.

Edge Lighting Systems

Dave with JEO Consulting is continuing to work on the taxiway light project as well as changing out the colors on the runway lights now required by the instrument approach to 18.

Randy has started a list of what runway lights need to be replaced due to safety issues.

Motion by Loughlin, seconded by Angell, to authorize Randy to spend up to the local match (\$3,000), assuming the State DOT would provide the 70% match. Motion carried.

New business

The Airport Capital Improvement Plan needs to be updated as part of the Grant Application process. Consensus of the board was to no make any changes to the Capital Improvement Plan, Dave will get it completed, and sent off.

Other business

None.

There being no further business, Angell moved, seconded by Loughlin to adjourn at 7:40 p.m. Motion carried.

Respectfully submitted,

Kellen Ludvigson, Chairman

Sara Lucas, Clerk