

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
September 20, 2022

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, September 20, 2022. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Rick Angell, Dan Mott, John Loughlin, Kellen Ludvigson and Sheila Guntren. Randy Sievert was absent. Others present were Sherri Haan and Dave Jones.

The minutes of the previous meeting held on August 16, 2022 were approved. Motion by Loughlin, seconded by Guntren. Motion Carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$80.36
Alta Implement	New Holland Tractor maintenance	\$5,191.48
Ascent	Fuel	\$37,227.70
Ascent	Fuel	\$34,580.47
Bomgaars	Dewalt cordless blower	\$319.99
City of Cherokee	water	\$99.58
CML Telephone	Telephone & Internet	\$167.06
ILEC	loan payment	\$8,312.30
MediaCom	cable	\$7.86
MidAmerican Energy	Electricity	\$448.49
MidAmerican Energy	Electricity "LTG Vault"	\$26.94
Munson Cleaning	carpet cleaning	\$182.25
JEO Consulting Group	Taxiway Light Engineering	\$2,404.00
JEO Consulting Group	Taxiway Light Engineering	\$14,655.00
Randy Sievert	Contract Services	\$4,666.66
Randy Sievert	Diesel Fuel/Kimmes	\$290.73
Randy Sievert	Savana, bldg maint, mowing	\$901.00
Randy Sievert	Fuel Commissions	\$2,825.00
Sanitary Services	Garbage Pick Up	\$116.70
Sexton Oil Co	7999 gallons	\$31,836.02
Sherri Haan	Clerk Services	\$500.00
UST Testing Services	Monthly Inspections & Annual Testing	\$1,150.00

Motion by Loughlin, seconded by Guntren to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of September 3, 2022, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

**Bills**

- Motion made by Loughlin to change previous minutes to reflect correct bill for JEO from \$14,665.00 to \$6724.90, seconded by Mott. Motion carried

### FBO Report

- Dave Krieg's son is purchasing a plane
- Savannah is working on aerial photos
- Board discussed possibility of hiring someone for lawn care

### Treasurer's Report

- Kellen will notify Barry Johnson when he has a balance due again.

### Hangar Lease

- Lemars has unsigned contracts. Rent may continue due to unforeseen delays with their project.

### Unfinished Business

- Lemars airport still under construction
- Conversation continued to obtain a debit card from SSB with a separate account.

Motion by Loughlin, seconded by Angell to set limit of card at \$5000.00. Motion carried.

### New Business

- The board sent out and published a request for Statement of Qualifications so the board could select an airport consultant. This process must be completed every 5 years. Having received only one Statement of Qualifications, the board selected McClure from Clive, IA, as the consultant.

Motion by Angell to hire McClure, seconded by Mott. Motion carried.

- Continued conversation regarding the State Grant for the Lundell Hangar. Kellen will look into obtaining necessary bids.

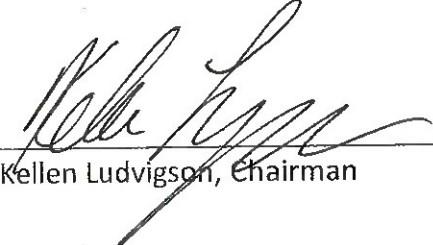
Motion by Guntren, seconded by Mott to approve State Grant. Motion carried.

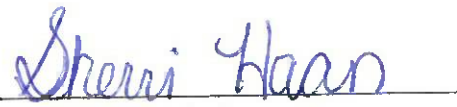
### Other Business

- Email received from CIP for DOT regarding AWOS system. AWOS will send a letter for the pre-design before the October board meeting.

There being no further business, Loughlin moved, seconded by Angell to adjourn at 6:35 p.m. Motion carried.

Respectfully submitted,

  
Kellen Ludvigson, Chairman

  
Sherri Haan, Clerk