

**CITY COUNCIL MINUTES
SEPTEMBER 14, 2021, 7:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Miller, Loughlin, Pingel, City Administrator List, and City Clerk-Treasurer Cargin. Absent was Councilperson Johnson.

Approve Agenda

Motion by Pingel, seconded by Loughlin to approve the agenda with the addition of Item #3.02a, Resolution #2021-48 Approving Real Estate Contract to Purchase Real Estate for FEMA Disaster Buy-out. Roll call was: AYES: All. NAYES: None.

Public Hearing – Submission of CDBG Housing Sustainability Application

Mayor Schmidt opened the public hearing on the submission of a CDBG application for housing sustainability at 7:00 p.m. and read the following announcements: The City saw a need to offer assistance to low and moderate income homeowners to improve the exterior of their homes while preserving and stabilizing the City's housing. Initiating a City-wide exterior housing rehabilitation program will help to upgrade the housing stock. The City is requesting \$224,994 in CDBG housing funds. The grant application will be submitted to the Iowa Economic Development Authority on or before October 15, 2021. The City is requesting \$224,994 in CDBG funds for the proposed project. 100% of the federal funds will benefit low and moderate income persons. The proposed project will take place City-wide in residential neighborhoods. It will not be necessary to permanently displace any persons or businesses as a result of this program. During lead-based paint hazard reduction activities, assistance will be provided if temporary relocation is necessary. The proposed project involves the exterior rehabilitation of at least six (6) owner-occupied, single-family homes. As there were no oral or written comments, the public hearing was closed on 7:02 p.m.

Resolution #2021-46 Endorsing and Authorizing CDBG Application

Motion by Brown, seconded by Loughlin to adopt Resolution #2021-46, a Resolution Endorsing and Authorizing Submission of a CDBG Application for Housing Sustainability. Roll call was: AYES: All. NAYES: None.

Housing Sustainability Administrative Plan

Motion by Miller, seconded by Brown to approve the Cherokee Housing Sustainability Administrative Plan. Roll call was: AYES: All. NAYES: None.

Public Hearing on Proposed Purchase of Real Estate

At 7:05 p.m. Mayor Schmidt opened the public hearing on proposed purchase of real estate for FEMA flood disaster mitigation. As there were no oral or written comments, the public hearing was closed at 7:05 p.m.

Resolution #2021-48 Approving Real Estate Contract

Motion by Miller, seconded by Loughlin to adopt Resolution #2021-48, a Resolution Approving Real Estate Contract to Purchase Real Estate for FEMA Disaster Buy-out, for the property located at 218 E. Elm St. Roll call was: AYES: All. NAYES: None.

Resolution #2021-47 Approving IDOT Agreement for City Bridge

Motion by Pingel, seconded by Brown to adopt Resolution #2021-47, a Resolution Approving Agreement for City Bridge Federal-Aid Swap Funding. Iowa DOT reimbursement for the reconstruction of the Euclid Ave. bridge over Railroad Creek is limited to 100% of the eligible bridge replacement or rehabilitation construction costs, or a maximum of \$1,000,000, whichever is less. The City will be responsible for engineering costs. The preliminary estimate of project construction costs is \$550,000. Roll call was: AYES: All. NAYES: None.

Consent Agenda

On a motion by Brown, seconded by Miller, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of August 24, 2021

August Police Report

Pay Application #2 Howrey Construction – Phase 2 Magnetic Trail

FY21 City Street Finance Report

FY21 Urban Renewal Report

Tax Abatement Application for Little Sioux Event Center, LLC.

August Treasurer's Report and Receipts as follows: General \$38,512.25; Police Forfeiture \$1,219.15; County Library \$.83; Road Use \$48,802.94; Employee Benefits \$1,114.98; Emergency \$0; Other Street Monies/Local Option Sales Tax \$60,138.31; Hotel/Motel Tax \$26,339.34; Tax Increment Financing \$0; Wilson School Reserve \$0; Revolving Loan \$.18; Library Memorial \$358.31; Park & Rec Capital Improvement \$975.50; Cemetery Special Care \$.22; Debt Service \$26.99; 2016 Capital Projects \$0; Floods of 2018/19 \$0; S. 5th Street Improvement Project \$0; American Rescue Funds \$362,814.48; Emergency Set-Aside \$7.74; Oak Hill Perpetual Care \$0; Water Utility \$81,895.98; Water Utility – Industrial \$4.15; Water Main Project Bond & Interest \$0; Water System Maintenance \$9,641.52; Sewer Utility \$121,141.32; Sewer Facility Bond & Interest \$0; Sewer System Maintenance \$9,031.02; CDBG Sanitary Sewer \$353,410.25; Aviation Authority \$0; Solid Waste \$32,424.06; Landfill \$29,684.40; Storm Sewer Utility \$6,845.14; Self-Insurance \$5,636.35; Police Dept. Special Acct. \$0.

Bills totaling \$254,960.68

A-OX WELDING SUPPLY CO., INC.	Q CYINDER	\$12.15
ACCO	POOL SUPPLIES	\$2,264.96
AL'S CORNER OIL CO.	PARK FUEL	\$42.86
ALLIANT ENERGY	NATURAL GAS	\$157.40
ALTA IMPLEMENT CO., INC.	KUBOTA TRACTOR	\$11,000.00
AURELIA LUMBER COMPANY	LUMBER & SCREWS	\$105.59
BAKER & TAYLOR INC.	BOOKS	\$912.65
BAN-KOE SYSTEMS, INC.	FIRE ALARM PULL REPAIRS	\$802.16
BARCO MUNICIPAL PRODUCTS	SNOW ROUTE PARKING SIGNS	\$279.52
BECK ENGINEERING, INC.	ROOSEVELT AVE. RECONSTRUCTION	\$8,076.00
BECK ENGINEERING, INC.	2021 CITY ENGINEERING	\$1,145.00
BECK ENGINEERING, INC.	EUCLID AVE. RECONSTRUCTION	\$4,780.00
BLAINE'S WATER CONDITIONING	RENTALS, REPAIRS, LABOR	\$217.20
BOMGAARS	OPERATING SUPPLIES	\$216.63
BRAD'S TIRE SERVICE	TIRE REPAIRS & BELT	\$240.74
BROWN SUPPLY CO.	LID LIFTER	\$120.00
BUILDERS SHARP. & SERVICE	SKID LOADER DOOR & SUPPLIES	\$750.49
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$849.04

CAHOY PUMP SERVICE, INC.	WELL NO. 1 MAINTENANCE	\$12,687.50
CERTIFIED TESTING SERVICES	ROOSEVELT AVE. RECONSTRUCTION	\$570.00
CHAMBER OF COMMERCE	FY22 ANNUAL CONTRIBUTION	\$5,000.00
CHAMPION ELECTRIC, INC.	TRAFFIC CONTROLS & LIGHT BULBS	\$1,434.02
CHEROKEE CO. SOLID WASTE	TIRES FROM RIVER & 8/21 ASSESSMENT	\$30,113.51
CHEROKEE CO. TREASURER	PROPERTY TAXES-515TH ST-PARK	\$794.00
CHESTERMAN COMPANY	POOL CONCESSIONS	\$206.40
CHRONICLE TIMES	8/21 LEGAL PUBLICATIONS	\$786.90
COUNSEL	COPY OVERAGE	\$83.78
COUNTRY TIRE & SERVICE	REPAIRS & OIL CHANGE	\$1,313.80
CREATIVE SERVICES	SOCCER SOCKS	\$215.46
DECORAH PUBLIC LIBRARY	LARGE PRINT BOOK	\$35.99
DEMCO, INC.	OFFICE SUPPLIES	\$239.19
DOUBLE W TRUCKING	HAUL ROCK	\$304.44
DUANE MUMMERT	9/21 CELL PHONE REIMBURSEMENT	\$35.00
EFTPS	PCORI FEE	\$263.34
ERIC LIST	9/21 CELL PHONE REIMBURSEMENT	\$50.00
ERIN RYDREN	DVD'S	\$57.65
ESRI, INC.	ARCGIS	\$400.00
FAREWAY STORES, INC.	PD SUPPLIES	\$145.44
FASTENAL COMPANY	NUTS & BOLTS	\$29.50
FASTLANE MOTOR PARTS	CLEANER	\$81.83
FELD FIRE	FIRE EXTINGUISHERS	\$1,249.00
FIRST COOPERATIVE ASSOC.	FUEL	\$2,079.95
FOUNDATION ANALYTICAL LAB	WATER & WASTEWATER SAMPLES	\$299.75
GEORGE SCHMIDT	9/21 CELL PHONE REIMBURSEMENT	\$35.00
GORDON FLESCH COMPANY, INC	CONVERT LASERFICHE TO CLOUD	\$3,119.00
GOVOFFICE	WEBSITE HOSTING	\$1,500.00
GREG EATON, FIRE CHIEF	VOLUNTEER FIREMAN PAYROLL	\$560.00
HACH CO.	CHLORINE	\$480.00
I & S GROUP, INC.	CENTRAL ST. SANITARY SEWER	\$1,122.87
IOWA INFORMATION, INC.	POLICE OFFICER AD	\$18.40
JAMIE HODGDON	9/21 CELL PHONE REIMBURSEMENT	\$35.00
JJSS, LLC	PUMP AT SPRING LAKE	\$270.00
JOHNSON SEAMLESS GUTTERS	SECURE GUTTERS	\$100.00
KOENIG PORTABLE TOILETS	RAGBRAI SPOT-A-POTS	\$5,675.00
KURITA AMERICA INC.	FLOCCULANT	\$1,402.06
LEAF	COPIER CONTRACTS	\$269.02
LUKE GRAVENISH	9/21 CELL PHONE REIMBURSEMENT	\$50.00
MARTIN MARIETTA MATERIALS	ROCK	\$526.64
MID AMERICAN ENERGY	ELECTRICITY	\$2,103.94
MID-AMERICAN BENEFITS, INC	9/21 HRA ADMIN FEES & CLAIMS	\$2,236.83
MILLS & MILLER INC.	DEICING SALT	\$9,318.75
MODERN HEATING & COOLING	POOL, TOILET & FAUCET REPAIRS	\$1,113.52
MOTOR PARTS SALES	OPERATING SUPPLIES	\$155.11
MUNICIPAL SUPPLY, INC.	COUPLINGS & VALVE	\$7,403.60
NATE JAMES	9/21 CELL PHONE REIMBURSEMENT	\$50.00
NATIONAL GEOGRAPHIC	SUBSCRIPTION RENEWAL	\$41.34
NEW CENTURY PRESS	POLICE OFFICER AD	\$47.25
NOGGIN WATER	COOLER RENT & WATER	\$31.25
O'HALLORAN INTERNATIONAL	FIRE TRUCK REPAIRS	\$610.62
OVERDRIVE, INC.	FY22 BRIDGES SUBSCRIPTION	\$1,245.54
PITNEY BOWES GLOBAL FIN. SERVICE	POSTAGE MACHINE LEASE	\$158.64
POWERPLAN	DIAGNOSE & REPAIR A/C ISSUES	\$770.64

R.J. THOMAS MFG. CO., INC.	SPEELMON BENCH	\$565.90
RAEGAN BUNTING	YOUTH COLORING CLUB SUPPLIES	\$12.00
REHAB SYSTEMS, INC.	HYDRO EXCAVATION ON SEQUOIA	\$1,475.00
SANITARY SERVICES	8/21 GARBAGE PICK UP	\$29,241.75
SECRETARY OF STATE	NOTARY RENEWAL	\$30.00
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE	\$1,545.25
SIOUX CITY JOURNAL	SUBSCRIPTION RENEWAL	\$627.00
SIOUXLAND SEEDS	GRASS SEED	\$1,275.00
STEFFEN TRUCK EQUIPMENT INC	STROBE LIGHTS ON TRUCK	\$2,555.76
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$105.00
SYNCHRONY BANK/AMAZON	BOOKS	\$213.78
T.P. ANDERSON & COMPANY	FY21 AUDIT FEES	\$7,800.00
THE ACCURATE COURT REPORTER	SUBSCRIPTION RENEWAL	\$39.00
THE BOOK VINE	BOOKS	\$205.24
THE COLLINS GROUP	8 FLAGS	\$184.00
THE STORM LAKE TIMES	FIRE CHIEF AD	\$144.00
THOMPSON INNOVATION	NEW UPS FOR CONTROL PANEL	\$382.41
TODD LARSEN	9/21 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	9/21 CELL PHONE REIMBURSEMENT	\$35.00
TREASURER, STATE OF IOWA	SALES & WET TAX	\$5,778.00
U.S. BANK	MISC. CHARGES	\$2,093.24
UPS	MAIL PACKAGE	\$19.92
USA TODAY	SUBSCRIPTION RENEWAL	\$338.81
USPS	UTILITY BILL POSTAGE	\$373.10
UTILITY EQUIPMENT COMPANY	FIRE HYDRANT	\$441.04
VERIZON WIRELESS	CELL PHONES & HOT SPOTS	\$416.02
VERMEER SALES & SERVICE INC	EXCAVATOR VAC	\$61,650.00
WATCHGUARD VIDEO	REPAIRS	\$129.00
WELLS FARGO FINANCIAL LEASE	COPIER LEASES	\$142.00
WEX BANK	FUEL	\$4,216.84
WIESE OIL & SUPPLY CO., LT	PARK FUEL	\$262.44
WINDSTREAM	TELEPHONE	\$290.06
WOODALL ELECTRIC	SEWER PLANT REPAIRS	\$1,140.80
YOUR FLEETCARD PROGRAM	PARK FUEL	\$299.46

Little Sioux River Water Trail

Motion by Brown, seconded by Loughlin to endorse and provide a letter of support for the Cherokee County Conservation Office's IDNR application for a water trail planning grant on the Little Sioux River in Cherokee County. Roll call was: AYES: All. NAYES: None.

Waste Water Treatment Plant Butterfly Valve Replacement

Motion by Miller, seconded by Brown to approve the quote from SCE, LLC, in the amount of \$11,931.29 for the removal and replacement of a 16" butterfly valve at the waste water treatment plant. Roll call was: AYES: All. NAYES: None.

City Clerk Position

Diane Cargin has submitted a letter of resignation (retirement) effective Thursday, December 30, 2021. Motion by Loughlin, seconded by Brown, to accept Cargin's resignation letter and appoint Sara Lucas to City Clerk effective December 31, 2021. Advertising for the utility billing clerk position is underway. Roll call was: AYES: All. NAYES: None.

Special Use Permits

The Planning & Zoning Commission met on September 7, 2021, to review three applications for special/conditional use permits. It is the report and recommendation of the Commission to approve all three permits. Motion by Brown, seconded by Loughlin to approve a special/conditional use permit for Creative Minds Daycare to operate a child development home as defined by 411 IAC 110.1 (237A) in R1 at 607 N. Saratoga Ave. Roll call was: AYES: ALL. NAYES: None.

Motion by Miller, seconded by Loughlin to approve a special/conditional use permit for Cherokee Regional Medical Center for signage in R-2 for proposed monument, wayfinding, directory and building mounted signage at 300 Sioux Valley Dr. and on-campus and off-premise signs to be installed in 2021. Roll call was: AYES: All. NAYES: None.

Motion by Brown, seconded by Pingel to approve a special/conditional use permit for Pat Harrison, 1727 Linden St., to dig a 300' deep well to water livestock. The proposed location of the well is an estimated 1515' from the closest city main and the property is currently being served by Cherokee Rural Water. Roll call was: AYES: All. NAYES: None.

Request for Sewer Charge Reduction – Cherokee Little League

Kelly Kannegieter, representing Cherokee Little League requested an adjustment to the sewer charge on their utility bill. An outside spigot was left on, therefore none of the excess water went down the sewer. Motion by Miller, seconded by Brown to approve the reduction in sewer charge. Roll call was: AYES: All. NAYES: None.

Adjournment

On a motion by Loughlin seconded by Brown, the meeting was adjourned at 7:08 p.m.

Media Present: *None*

Craig Schmidt, Mayor

ATTEST:

Diane Cargin, City Clerk-Treasurer