

**CITY COUNCIL MINUTES
TUESDAY, AUGUST 14, 2018, 7:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Agnitsch, Brown, Johnson, Miller, City Administrator Kooiker and City Clerk-Treasurer Cargin. Absent was Councilperson Pingel and City Attorney Herbold.

Approve Agenda

Motion by Brown, seconded by Miller to approve the agenda with no additions or changes. Roll call was: AYES: All. NAYES: None.

Presentation on Cherokee County Promise

Curt Johnson, member of the Board of Directors of Western Iowa Tech, and Jim Braunschweig, Executive Director of the Western Iowa Tech Foundation explained the new “Cherokee County Promise” program. Residents of Cherokee County who enroll in traditional or online classes at Western Iowa Tech Cherokee Campus are eligible for free tuition and fees after non-repayable financial aid has been applied. Students will be required to sign a commitment letter indicating their intent to work and live in Cherokee County for three years after graduation. The Board has received commitments of \$320,000 toward a goal of raising \$450,000 to fund the program. Johnson is requesting a commitment of \$50,000 payable over a five year period from the City for the benefit of this program. Motion by Brown, seconded by Agnitsch to approve an expenditure of \$50,000 for the Cherokee County Promise Program to be budgeted for and appropriated annually over a five year period. Roll call was: AYES: All. NAYES: None.

Resolution 2018-57 Part-time Employees Wage Change

Motion by Miller, seconded by Johnson adopted Resolution 2018-57, a Resolution Updating Wages for Regular Part-time Employees. Roll call was: AYES: All. NAYES: None.

Resolution 2018-58 Approving Street Financial Report

Motion by Brown, seconded by Miller adopted Resolution 2018-58, a Resolution Approving FY17-18 Street Financial Report. Roll call was: AYES: All. NAYES: None.

Resolution 2018-59 Setting Public Hearing on Proposed Real Estate Reversion

Motion by Miller, seconded by Agnitsch to set a Public Hearing date and time of Tuesday, August 28, 2018, at 7 p.m. at City Hall for the returning of publicly owned real estate adjacent to the right-of-way platted as West Ridgeview Drive which had been voluntary given to the City for road purposes only, to two adjoining property owners. Roll call was: AYES: All. NAYES: None.

Resolution 2018-60 Authorizing Submittal of Iowa D.O.T. Grant Application

Motion by Agnitsch, seconded by Miller adopted Resolution 2018-60, a Resolution Authorizing the Submittal of a Grant Application to the Iowa D.O.T. for Traffic Safety Improvement Program (TSP) Funding for the traffic poles at the intersection of Bluff St. and U.S. Highway 59. Roll call was: AYES: All. NAYES: None.

Resolution 2018-61 Setting Public Hearing Date – 2018 Storm Water Improvements
 Motion by Miller, seconded by Johnson adopted Resolution 2018-61, A Resolution Ordering Bids, Approving Plans, Specs and Form of Contract and Notice to Bidders and Setting Public Hearing date for Tuesday, August 28, 2018, at 7:00 p.m. at Cherokee City Hall for the construction of the 2018 Storm Water Improvements (retention pond north of community center). Roll call was: AYES: All. NAYES: None.

Consent Agenda

On a motion by Brown, seconded by Agnitsch, the following was approved under Consent Agenda. Item #4.11 for removed from the consent agenda for a separate vote. Roll call was: AYES: All. NAYES: None.

City Council Minutes of July 24, 2018.

Reviewed Parks & Rec Advisory Board meeting minutes of August 6, 2018.

Reviewed Planning & Zoning Commission meeting minutes of August 7, 2018.

Reviewed Hotel/Motel Tax Advisory Board meeting minutes of July 26, 2018.

Reviewed Tennis Committee meeting minutes of July 24, 2018.

Reviewed Library Board meeting minutes of August 8, 2018.

Utility bill write-off for 437 N. Roosevelt.

Confirmed Mayoral appointments of Deb Hankens and Amy Loughlin to the Library Board – terms ending 6/30/24.

Appointment of Chad Staver to Parks & Rec Advisory Board – term ending 12/31/20.

Acknowledged Statutory Exception to the Subdivision Requirement – 723 Sleezer Road.

Class C Liquor License renewal for The Brightside Lounge.

New Class B Native Wine License for The Mother Hen.

July Treasurer’s Report and Receipts as follows: General \$146,498.64; Police Forfeiture \$301.33; County Library \$2.11; Road Use \$50,250.90; Employee Benefits \$7,127.72; Emergency \$330.29; Other Street Monies/Local Option Sales Tax \$56,994.23; Hotel/Motel Tax \$20.68; Wilson School Reserve \$0; Revolving Loan \$29.56; Library Memorial \$930.87; Park & Rec Capital Improvement \$2.60; Cemetery Special Care \$19.47; Debt Service \$3,952.12; Road Use Equipment \$0; CDBG Storefront Project \$0; 2016 Capital Projects \$0; Emergency Set-Aside \$14.14; Oak Hill Perpetual Care \$0; Water Utility \$73,522.09; Water Utility – Industrial \$26.21; Water Treatment Fac. Project \$0; Water Main Project Bond & Interest \$5,365.00; Water System Maintenance \$9,893.32; Sewer Utility \$105,859.15; Sewer Utility – Industrial \$30.00; Sewer Facility Bond & Interest \$31241.50; Sewer System Maintenance \$9,365.81; Aviation Authority \$183.50; Solid Waste \$35295.56; Landfill \$30,365.95; Storm Sewer Utility - \$7,064.33; Self-Insurance \$29.08; Police Dept. Special Acct. \$.0

Bills totaling \$549,497.80

ACCO	LIQUID CHLORINATING SOLUTION	\$777.60
AHLERS & COONEY P.C.	URBAN RENEWAL	\$206.50
AHLERS & COONEY P.C.	WILSON SCHOOL APARTMENTS	\$509.34
ALLIANT ENERGY	NATURAL GAS	\$235.37
ALPHA WIRELESS	2 EARPIECES	\$132.00
ALYSSA A. HERBOLD PLC.	7/18 LEGAL SERVICE	\$2,335.50
ARMOND RIDER	BOOT REIMB., 8/18 CELL PHONE REIMB.	\$179.99

ATIRA CREDIT MASTERCARD	MISC. CHARGES	\$597.80
BAKER & TAYLOR INC.	BOOKS	\$1,080.83
BENSON CONSTRUCTION	CEMETERY BUILDING	\$44,338.85
BLACKTOP SERVICE CO.	SEAL COAT, 2018 STREET IMPROVEMENTS	\$165,351.29
BLAINE'S WATER CONDITIONING	COOLER RENT & WATER, SOFTNER RENT	\$337.40
BOMGAARS	OPERATING SUPPLIES	\$652.58
BROWN SUPPLY CO.	OPERATING SUPPLIES	\$8,672.54
BUGH WELDING	BRACKETS FOR HOOP BUILDING	\$661.08
BUILDERS SHARP. & SERVICE	FUEL FILTER	\$10.54
CARROLL CONSTRUCTION SUPPLY	SAFETY CONES	\$279.30
CELLEBRITE INC.	DIGITAL FORENSIC SOFTWARE	\$600.00
CERTIFIED TESTING SERVICES	2017 ELM STREET SANITARY	\$1,891.00
CHAMPION ELECTRIC, INC.	MAIN STREET LIGHT REPAIRS	\$132.00
CHEROKEE AREA ECONOMIC	FY 18/19 CONTRIBUTION	\$14,163.00
CHEROKEE AUTO PARTS	VEHICLE SUPPLIES	\$10.35
CHEROKEE CO. SOLID WASTE	7/18 ASSESSMENT	\$29,688.51
CHEROKEE COUNTY RECORDER	RECORD MARCUS/PD 28E	\$27.00
CHEROKEE REGIONAL MED. CENTER	DRUG SCREENING, IMMUNIZATIONS	\$281.00
CHESTERMAN COMPANY	POP FOR POOL	\$640.20
CHRONICLE TIMES	SUBSCRIPTION RENEWAL, 7/18 LEGAL PUBLICATIONS	\$855.36
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$626.24
CONTROL SYSTEM SPECIALISTS	PUMP REPAIRS	\$2,504.43
CONVENTIONTOTES.COM INC.	BLACK TOTES	\$947.91
CORE-MARK MIDCONTINENT, INC	POOL CONCESSION SUPPLIES	\$2,156.17
COUNSEL	COPY OVERAGE & CONTRACTS	\$371.48
COUNTRY TIRE & SERVICE	OIL CHANGE & TIRE REPAIR	\$57.92
CREATIVE PRODUCT SOURCE	WOODEN PENCILS	\$276.87
DAVE ZELLE	TENNIS CAMP & MEAL	\$367.10
DEMCO, INC.	OFFICE SUPPLIES	\$446.98
DENNY'S SERVICE	MINI SPLIT, FLOOR DRAINS	\$3,960.29
DON GROVES REPAIR	SQUAD CAR REPAIRS	\$2,026.85
DUANE MUMMERT	8/18 CELL PHONE REIMBURSEMENT	\$35.00
ELECTRIC PUMP	RAS PUMP	\$38,175.28
FAREWAY STORES, INC.	LIBRARY & WATER SUPPLIES	\$54.04
FIRST COOPERATIVE ASSOC.	CHEMICALS	\$405.56
FOUNDATION ANALYTICAL LAB	WASTEWATER TESTING	\$210.00
GALE/CENGAGE LEARNING	BOOKS	\$153.88
GCC ALLIANCE CONCRETE INC.	COOKIES BUILDING RAMP	\$235.50
GEORGE SCHMIDT	8/18 CELL PHONE REIMBURSEMENT	\$35.00
GREG EATON, FIRE CHIEF	VOLUNTEER PAY	\$740.00
GRIT	SUBSCRIPTION RENEWAL	\$32.00
GRUNDMAN-HICKS L.L.C.	WATER TREATMENT PLANT	\$90,069.50
HALLETT MATERIALS	MATERIAL SALES, WASHED CHIPS	\$6,080.04
HEARTLAND BACKFLOW INC.	TOTAL REPAIR KIT	\$370.75
HILLYARD	CLEANING SUPPLIES	\$256.23

HOLZHAUER MOTORS, LTD.	WATER TRUCK BRAKE REPAIRS	\$50.94
HORSE ILLUSTRATED	SUBSCRIPTION RENEWAL	\$25.00
IOWA BOARD OF PHARMACY	K-9 HANDLER REGISTRATION	\$90.00
IOWA COMM. ASSURANCE POOL	TROY PEDERSEN RESTITUTION	\$100.00
IOWA DEPT. OF NATURAL RESOURCES	POLLUTANT ANNUAL FEE	\$1,275.00
IOWA DEPT. OF NATURAL RESOURCES	PERMIT FEES	\$1,400.00
IOWA DEPT. PUBLIC HEALTH	SWIMMING POOL REGISTRATION	\$330.00
JAMIE HODGDON	BOOT REIMB, 8/18 CELL PHONE REIMB.	\$174.09
JANITOR'S CLOSET, LTD.	OPERATING SUPPLIES	\$537.08
JEBRO, INC.	CRS-2	\$2,803.50
JJSS, LLC	SEQUOIA MANHOLE, JET W. LOCUST	\$260.00
K & M TREE SERVICE	REMOVE 3 TREES, 330 SUMNER MOWING	\$1,970.00
K-MART #9222	OPERATING SUPPLIES	\$96.65
KOENIG PORTABLE TOILETS	PORT A POT RENT	\$130.00
LETSCHKE BIKE/RADIO SHACK	SUPPLIES	\$44.98
MARX LEASING	CONTAINER RENT	\$150.00
MARY BOATMAN	UTILTIY BILL REFUND	\$88.79
MENARDS-SPENCER	2 LADDERS	\$298.00
MID AMERICAN ENERGY	ELECTRICITY	\$33,684.42
MID-AMERICAN BENEFITS, INC	HRA ADMIN FEE, CLAIMS	\$6,464.87
MODERN HEATING & COOLING	BAC REPAIRS, AC REPAIRS	\$412.91
MOTOR PARTS SALES	OPERATING SUPPLIES	\$70.66
MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$4,186.00
NATE JAMES	8/18 CELL PHONE REIMBURSEMENT	\$50.00
NELSON ELECTRIC	REPLACE PUSHAMATIC BREAKER	\$121.90
NOGGIN WATER	WATER & COOLER RENT	\$92.50
NORTH CENTRAL LABORATORIES	SEWER LAB SUPPLIES	\$798.49
NORTHWEST ELECTRIC	ELEMENT, PUMP	\$4,499.04
NORTHWEST IOWA LEAGUE OF CITIES	FY19 MEMBERSHIP DUES	\$50.00
O'HALLORAN INTERNATIONAL	TRUCK MAINTENANCE	\$270.28
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$342.63
PETTY CASH - LIBRARY	POSTAGE & PAPERS	\$84.11
PILOT ROCK SIGNS	MEMORIAL PLAQUE/B. WILLBRANDT	\$150.00
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$370.57
R.J. THOMAS MFG. CO., INC.	UPDATE CEMETERY DIRECTORY	\$65.00
RACO MANUFACTURING & ENGINEERING	ALARMAGENT REPLACEMENT	\$80.00
REHAB SYSTEMS, INC.	TV E. BEECH ST. SEWER LINES	\$2,750.00
REINERT MACHINE SHOP	CEMETERY BUILDING	\$193.44
S & W REPAIR, LLC	GMC SIERRA REPAIRS	\$164.83
SAM KOOIKER	8/18 CELL PHONE REIMBURSEMENT	\$50.00
SANITARY SERVICES	7/18 GARBAGE PICK UP	\$25,258.20
SARA LUCAS	MILEAGE TO/FROM AMES, CLERK SC	\$155.87
SCE, LLC	CAREY'S SEWER, S. 1ST SINKHOLE	\$13,357.47
SECRETARY OF STATE	NOTARY RENEWALS	\$150.00
SHOPKO STORES OPERATING CO	LITTLE SWIMMERS, USB, POP	\$123.67

SIMMERING-CORY, INC.	7/18 CODIFICATION	\$262.00
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$116.00
STU CAMPBELL	BOOKS	\$39.79
SUPER CITY DOTS, LLC	DIPPIN DOTS FOR BAC	\$802.56
SYNCHRONY BANK/AMAZON	BOOKS	\$215.68
TAMMY'S HOME COOKING	FOOD	\$36.00
THE BOOK VINE	BOOKS	\$393.02
TODD LARSEN	8/18 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	8/18 CELL PHONE REIMBURSEMENT	\$35.00
TREASURER, STATE OF IOWA	JULY SALES TAX	\$2,211.00
TREASURER, STATE OF IOWA	WATER EXCISE TAX	\$3,868.00
U.S. BANK EQUIPMENT FINANCE	COPY CONTRACT	\$89.94
UNITYPOINT CLINIC-OCC. MED	DRUG SCREENING	\$42.00
USA BLUE BOOK	SEWER LAB SUPPLIES	\$327.93
USPS	UTILITY BILL POSTAGE	\$312.34
UTILITY EQUIPMENT COMPANY	LAB SUPPLIES	\$3,852.25
VALLEY VETERINARY CENTER	K-9 MEDS	\$65.00
VERIZON WIRELESS	HOT SPOTS, CELL PHONE	\$276.36
WALDNER'S LAWN SERVICE	LAWN MOWING	\$132.00
WEX BANK	FUEL	\$3,794.24
WIESE OIL & SUPPLY CO., LT	PROPANE & FUEL	\$2,738.08
WINDSTREAM	TELEPHONE	\$565.13
YOUR FLEETCARD PROGRAM	PARK FUEL	\$225.64

Urban Revitalization Tax Abatement Application – 319 Oak Knoll

Motion by Brown, seconded by Johnson, approved an Urban Revitalization Tax Abatement application for 319 Oak Knoll. Roll call was: AYES: Johnson, Agnitsch, Brown. NAYES: None. ABSTAINING: Miller.

Update on Lewis Apts. Building

Public Works Director Rider reported that he recently completed an inspection of the Lewis Hotel building, 231 W. Main St. He is satisfied with the work completed on the back wall and roof, and recommends release of \$90,000 set aside from the revolving loan program for the repairs. Motion by Brown, seconded by Miller acknowledged Rider's inspection on August 10, 2018, of the Lewis Apts. building and authorized the release of \$45,000 for roof repair and \$45,000 for repair of the back wall, which completes the City's obligation. Roll call was: AYES: All. NAYES: None

Police Dept. Report

Nate James, Police Chief, reported on activities in his department. James hopes at some point to be able to hire a school resource officer and intends to explore a COPS grant for possible funding. Testing for a new officer is being conducted and he has an officer that will be attending schooling for a two week period. The Braves Mentoring program is kicking off with the upcoming school year.

Adjournment

On a motion by Miller, seconded by Agnitsch, the meeting was adjourned at 7:22 p.m.

Media Present: None.

Craig Schmidt, Mayor

ATTEST:

Diane Cargin
City Clerk Treasurer