

**CITY COUNCIL MINUTES
TUESDAY, AUGUST 13, 2019, 7:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Loughlin, Miller, City Administrator List and City Clerk-Treasurer Cargin. Absent were Councilpersons Johnson and Pingel.

Approve Agenda

Motion by Brown, seconded by Miller, to approve the agenda with no changes or additions. Roll call was: AYES: All. NAYES: None.

Public Forum

Bill Anderson, CAEDC Executive Director, brought the council up to date on economic development activities. He noted that this week is American Wind Week, recognizing wind as a commodity and the importance of wind energy. He also talked about the ACT Workkeys NCRC program that has been launched in Cherokee County in partnership with Western Iowa Tech. The program measures and certifies the essential work skills needed for success in the workplace and will benefit both the workforce pool and local business and industry. The Intermediary Relending Program (IRP) Revolving Loan Fund can provide low interest, supplemental loans to assist with business and community development. The USDA has approved \$360,000 in funds for this program, the funds have not yet been released. Bill also talked about the importance of good, affordable and available daycare to the residents of the county, the success of the recent Agriculture and Industry tour and quarterly Mayor/City Clerk's meetings.

Mike Moller, 925 W. Cherry St., expressed concern about the condition of the property next door to him at 931 W. Cherry St. which is in foreclosure. The property is vacant and Mike said there are weeds in the backyard over 5' tall. He is concerned about rodents in the neighborhood and the potential decrease of his property's value because of the situation. The City has mowed the property several times with a riding mower, but Mike stated that's not going to work anymore.

Ordinance #677 Setting Garbage Collection Rates

Motion by Miller, seconded by Brown, to approve the second reading and waive the third reading of Ordinance #677, an Ordinance Amending Collection Fees and Including Uniformity in Garbage Containers. This ordinance will raise the garbage rate from \$14.50 to \$16.50 per month for garbage/recycling collection for each single-family dwelling and each dwelling unit of a two-family dwelling, and allows for collection of 95 gallons of solid waste per week, not to exceed 55 lbs. in weight. The \$2.00 fee increase includes a standardized 65 or 95 gallon cart. All garbage shall be placed in a single bag not larger than 13 gallons, or the provided standardized cart for collection. The contracting hauler will not pick up any bags or cans other than the 13 gallon bag or standardized cart or any other items over the combined volume of 95 gallons or exceeding 55 lbs. in weight per without a tag/sticker attached, available for \$1.00 each at City Hall. There is no limit to the amount of recyclables that a resident can set out for collection. The rate increase will become effective with all utility bills mailed out on or after September 1, 2019. Roll call was: AYES: All. NAYES: None.

Resolution #2019-28 Approving City Street Financial Report

Motion by Brown, seconded by Miller, to approve the FY2019 City Street Financial Report.

Roll call was: AYES: All. NAYES: None

Consent Agenda

On a motion by Loughlin, seconded by Brown, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of July 23, 2019.

Class C Liquor License for The Brightside Lounge.

Class B Native Wine Permit for The Mother Hen.

Street Closing for Annual Christmas Parade, Thursday, Dec. 5, 2019.

Pay Request #4 for 2018 Stormwater Improvement Project.

Tax Abatement Application for 213 N. 2nd St., Snowy Mountain Investments LLC.

Appointment of Nathaniel Story to Historic Preservation Commission.

July Treasurer’s Report and Receipts as follows: General \$129,926.56; Police Forfeiture \$612.57; County Library \$8.53; Road Use \$54,225.35; Employee Benefits \$9,412.51; Emergency \$473.19; Other Street Monies/Local Option Sales Tax \$50,784.81; Hotel/Motel Tax \$21.20; Wilson School Reserve \$0; Revolving Loan \$1.82; Library Memorial \$1,623.23; Park & Rec Capital Improvement \$661.42; Cemetery Special Care \$2.39; Debt Service \$16,118.79; Road Use Equipment \$0; 2016 Capital Projects \$0; Floods of 2018/19 \$0; Emergency Set-Aside \$37.31; Oak Hill Perpetual Care \$0; Water Utility \$81,608.03; Water Utility – Industrial \$93.22; Water Treatment Fac. Project \$0; Water Main Project Bond & Interest \$5,344.00; Water System Maintenance \$10,609.03; Sewer Utility \$179,995.98; Sewer Utility – Industrial \$8.18; Sewer Facility Bond & Interest \$31,686.67; Sewer System Maintenance \$9,492.17; Aviation Authority \$262.88; Solid Waste \$29,674.59; Landfill \$31,537.86; Storm Sewer Utility \$7,419.12; Self-Insurance \$89.64; Police Dept. Special Acct. \$.0

Bills totaling \$414,998.23

ACCO	LIQUID CHLORINATING SOLUTION	\$895.60
AHLERS & COONEY P.C.	WILSON SCHOOL DA	\$120.00
ALLIANT ENERGY	NATURAL GAS	\$255.34
ALYSSA A. HERBOLD PLC.	7/19 WILSON SCHOOL	\$54.00
ALYSSA A. HERBOLD PLC.	7/19 LEGAL SERVICE	\$1,107.00
AMERICAN UNDERGROUND SUPPLY	BATTERIES	\$172.61
ARAMARK UNIFORM SERVICES	RAGS, RUGS, MOPS	\$70.04
ARMOND RIDER	8/19 CELL PHONE REIMBURSEMENT	\$50.00
ASHLEY IWEN	UTILITY BILL REFUND	\$43.88
AURELIA LUMBER COMPANY	LUMBER	\$91.51
AXON ENTERPRISE INC.	TASERS	\$11,649.00
BECK ENGINEERING, INC.	CITY ENGINEERING	\$41,292.50
BECK ENGINEERING, INC.	FEMA ENGINEERING	\$1,860.00
BIERSCHBACH EQUIPMENT	SEALING RINGS	\$29.70
BLAINE'S WATER CONDITIONING	COOLER & SOFTNER RENT, WATER	\$197.40
BLOOMING HOUSE	PLANTS	\$72.92
BOLTON & MENK, INC.	2018 STORMWATER IMPROVEMENTS	\$937.50
BOLTON & MENK, INC.	RAILROAD CREEK HYDRAULICS	\$7,914.00

BOMGAARS	OPERATING SUPPLIES	\$1,966.40
BRAD'S TIRE SERVICE	MOWER REPAIRS	\$212.98
BROWN SUPPLY CO.	OPERATING SUPPLIES	\$1,935.91
BUGH WELDING	MAKE COIN TROUGH, REPAIRS	\$164.00
BUILDERS SHARP. & SERVICE	RENTALS & SUPPLIES	\$1,394.36
CAPPER'S FARMER	SUBSCRIPTION RENEWAL	\$34.00
CARROLL CONSTRUCTION SUPPLY	SAFETY CONE, GLASSES	\$301.56
CHAMPION ELECTRIC, INC.	STREET LIGHT & CAMPGROUND REPAIRS	\$1,661.84
CHEM-SULT, INC.	CALCIQUEST LIQUID	\$2,757.40
CHEROKEE CO. SOLID WASTE	7/19 ASSESSMENT, DISPOSALS	\$30,573.61
CHEROKEE CO. TREASURER	ASSESSMENTS	\$138.00
CHEROKEE COUNTY RECORDER	RECORD EASEMENT	\$12.00
CHEROKEE COUNTY SHERIFF	GARNISHMENT PAPERS	\$34.00
CHEROKEE MAIN STREET PHARMACY	ABSORBINE JR.	\$32.61
CHEROKEE NAPA	BATTERY & BELTS	\$192.16
CHEROKEE REGIONAL MED. CENTER	DRUG & ALCOHOL TEST	\$70.00
CHESTERMAN COMPANY	POP FOR POOL	\$294.00
CHRIS HORTON	BOOT REIMBURSEMENT	\$149.79
CHRONICLE TIMES	SUBSCRIPTION & PUBLICATIONS	\$830.85
CINTAS	FIRST AID SUPPLIES	\$59.04
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$774.20
COMES INVESTMENTS (PIZZA HUT)	PIZZA FOR CONCESSIONS	\$27.46
CONTROL SYSTEM SPECIALISTS	FILTER, CLEAN COILS	\$280.77
COUNSEL	COPY OVERAGE	\$128.36
COUNTRY TIRE & SERVICE	TIRES & REPAIRS	\$2,080.42
DAVE ZELLE	SUMMER TENNIS CAMP	\$350.00
DEMCO, INC.	OFFICE SUPPLIES	\$214.18
DENNY'S SERVICE	FLOOR VENTS	\$128.00
DIAMOND VOGEL PAINTS	WHITE & YELLOW PAINT	\$310.00
DOLLAR GENERAL-REGIONS 410	ENVELOPES, WATER	\$23.80
DUANE MUMMERT	8/19 CELL PHONE REIMBURSEMENT	\$35.00
ENVIRONMENTAL SYSTEMS RESEARCH	ARCGIS	\$400.00
ERIC LIST	CELL PHONE REIMB., CONF. REGISTRATION	\$255.00
EZ-LINER	OPERATING SUPPLIES	\$511.64
FAREWAY STORES, INC.	OPERATING SUPPLIES	\$106.69
FASTENAL COMPANY	NUTS & BOLTS	\$323.01
FASTLANE MOTOR PARTS	OPERATING SUPPLIES	\$201.11
FELD FIRE	EXTINGUISHERS, CO2	\$1,633.00
FIRST COOPERATIVE ASSOC.	MAD DOG	\$193.80
FOUNDATION ANALYTICAL LAB	WATER & POOL SAMPLES	\$652.00
GAMETIME	TUNNEL SLIDE	\$736.11
GEORGE SCHMIDT	8/19 CELL PHONE REIMBURSEMENT	\$35.00
GOVCONNECTION INC.	OPERATING SUPPLIES	\$54.66
GRAHAM TIRE WORTHINGTON	TIRES	\$617.72
GREAT AMERICA FINANCIAL SERVICE	COPY CONTRACTS	\$168.00

GREG EATON, FIRE CHIEF	VOLUNTEER FIREMAN PAYROLL	\$1,310.00
GREGG COMPUTER SERVICE	MINI COMPUTER	\$1,950.00
GROUT MUSEUM DISTRICT	PROGRAM FEE	\$457.00
HALLETT MATERIALS	HIGH PERF. COLD MIX	\$1,216.00
HAWKINS, INC.	LAW SUPPLIES	\$793.00
HEIMAN FIRE EQUIPMENT	ADAPTERS	\$361.60
HOLZHAUER MOTORS, LTD.	2019 CHEVY SILVERADO	\$27,634.29
HY-VEE, INC.	OPERATING SUPPLIES	\$145.15
I & S GROUP, INC.	UV DISINFECTION SYSTEM	\$925.00
IOWA DEPT. OF NATURAL RESOURCES	POLLUTANT ANNUAL FEE	\$1,275.00
IOWA DEPT. OF NATURAL RESOURCES	FY 19/20 PLANT 1 WATER SUPPLY	\$604.30
IOWA LAKES ELECTRIC COOP	ELECTRICITY	\$90.00
IOWA ONE CALL	LOCATES	\$87.30
JAMIE HODGDON	8/19 CELL PHONE REIMBURSEMENT	\$35.00
JANITOR'S CLOSET, LTD.	JANITORIAL SUPPLIES	\$203.71
JERRY'S TREE SERVICE	TREE REMOVAL	\$400.00
JESSE DALTON	INCOME OFFSET REIMBURSEMENT	\$63.00
JJSS, LLC	JET SEWER LINES	\$540.00
KENNY BRIGHT	UTILITY BILL REFUND	\$18.53
LUZ ELENA SWAIN	TRANSLATE	\$90.00
MARCUS LUMBER COMPANY	CARPET FOR CITY HALL	\$4,950.00
MARX TRAILER	F250 FLATBED	\$7,255.00
MEDIACOM LLC	INTERNET	\$324.40
MID AMERICAN ENERGY	ELECTRICITY	\$70,450.18
MID-AMERICAN BENEFITS, INC	CLAIMS, 8/19 ADMIN FEES	\$3,757.71
MIDWEST TENNIS & TRACK CO.	CRACK FLEX FOR TENNIS COURTS	\$2,212.34
MOTOR PARTS SALES	OIL FILTER & PARTS	\$45.28
MUNICIPAL SUPPLY, INC.	METERS, SMARTPOINTS, PARTS	\$4,999.65
NATE JAMES	8/19 CELL PHONE REIMBURSEMENT	\$50.00
NATIONAL GEOGRAPHIC KIDS	SUBSCRIPTION RENEWAL	\$67.00
NOGGIN WATER	COOLER RENT & WATER	\$70.00
NORTH CENTRAL LABORATORIES	LAB SUPPLIES	\$313.86
NORTHSIDE TIRE	TIRES	\$853.64
NORTHWESTERN MASONRY	BLOCK	\$36.50
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$207.61
PETTY CASH - LIBRARY	POSTAGE & NEWSPAPERS	\$237.58
PLUNKETT'S PEST CONTROL	PEST CONTROL	\$333.34
POWER SOLUTIONS	GENERATOR REPAIRS	\$532.00
R.J. THOMAS MFG. CO., INC.	UPDATE CEMETERY BOARD	\$65.00
RACO MANUFACTURING	1 YEAR ALARMAGENT	\$1,440.00
RASMUSSEN'S CORP.	OIL CHANGE	\$19.48
RECREONICS, INC.	MAGNUM AQUASmart, LADDER	\$4,401.40
REHAB SYSTEMS, INC.	JET SEWER LINES	\$2,992.50
SANITARY SERVICES	7/19 GARBAGE PICK UP	\$25,271.55
SCE, LLC	DIG GRAVE	\$490.00

SCE, LLC	1ST STREET SEWER REPLACEMENT	\$85,085.92
SCE, LLC	SPRUCE ST. LIFT STATION REPAIRS	\$962.60
SCE, LLC	2018 STORMWATER IMPROVEMENTS	\$23,896.77
SETH THILL	MEAL REIMBURSEMENT	\$27.24
SIOUXLAND CONCRETE CO.	CATCH BASINS CONCRETE	\$268.00
STATE LIBRARY OF IOWA	FY20 STATEWIDE DATABASE PKG.	\$340.18
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$90.00
SYNCHRONY BANK/AMAZON	BOOKS	\$1,991.72
THE BOOK VINE	BOOKS	\$211.82
TODD LARSEN	CELL PHONE, BOOT & MEAL REIMB.	\$202.74
TODD MILLER	8/19 CELL PHONE REIMBURSEMENT	\$35.00
TYLER HAHN	ALA MEMBERSHIP, SLIME SUPPLIES	\$104.46
U.S. BANK	MISC. CHARGES	\$2,506.92
U.S. BANK EQUIPMENT FINANCE	LATE CHARGE	\$8.99
UNITYPOINT CLINIC-OCC. MED	DRUG TEST	\$42.00
USPS	UTILITY BILL POSTAGE	\$309.89
UTILITY EQUIPMENT COMPANY	OPERATING SUPPLIES	\$391.20
VALLEY AQUATIC SOLUTIONS	BAC ROBOT REPAIR	\$689.42
VALLEY VETERINARY CENTER	BOARD DOG	\$119.00
VERIZON WIRELESS	HOT SPOTS & CELL PHONE	\$398.70
WALDNER'S LAWN SERVICE	MOW LIBRARY	\$152.00
WEX BANK	FUEL	\$4,220.61
WIESE OIL & SUPPLY CO., LT	FUEL	\$2,842.79
WINDSTREAM	TELEPHONE	\$357.26
YOUR FLEETCARD PROGRAM	PARK FUEL	\$162.39
ZACH FREKING-SMITH	ALA MEMBERSHIP & DVD'S	\$138.27

Velma Townsend Estate Bequest to Oak Hill Cemetery

Jolene Schumacher, one of the executors of the estate of Velma Townsend, informed the council of a bequest Velma left to the city for the pavement of all of the roads and parking areas in Oak Hill Cemetery. She, along with Jerri Klumpp and Ken Murphy, executors, Brad DeJong, attorney for the estate and Marvin Solko, named by the deceased to oversee the project, have been working with Brad Beck, Beck Engineering, on the preliminary plans which are complete. Brad stated that this is an unbelievable gift, worth over a \$1 million dollar investment into the community. It is hoped that contractors can begin the project in mid-September and with completion sometime this fall. Since this impacts city property, the parties are asking for city approval. Brown made a motion to accept the bequest/project, adding that it is an amazing gift to our community and expressed his gratitude to all those involved. Miller seconded the motion. Roll call was: AYES: All. NAYES: None.

Award Bid for Appraisal Services – FEMA Buyout Project:

List reported that three bids have been received for appraisal services for the proposed buyout of ten flood-impacted properties. Appraisals are required to be completed before the buyout application can be submitted. The bids were as follows: Scott Hansen, Hansen Appraisal Services, Hinton IA - \$325 per appraisal; Todd Kramer, Kramer Appraisal Service, Spencer IA -

\$375 per appraisal; Claudia Comstock, Northwest Iowa Appraisals, Cherokee IA - \$425 per appraisal. Motion by Miller, seconded by Brown to accept the low bid of \$325 per appraisal, Hansen Appraisal Services. Roll call was: AYES: All. NAYES: None.

Bobcat Toolcat Lease Purchase

Motion by Loughlin, seconded by Brown to purchase the 2017 Bobcat Toolcat after the 24 month lease expires this month at a cost of \$24,083.76. Roll call was: AYES: All. NAYES: None.

Sale of City-Owned Property

City staff is recommending the sale of the following equipment: 1988 Vermeer 1250 Chipper, 2000 Dump Truck/Plow and 2002 GMC Crew Cab w/utility box. Motion by Brown, seconded by Loughlin to sell the listed items at an auction to be conducted by SNS Auction Services. Roll call was: AYES: All. NAYES: None.

Integrated Roadside Vegetation Management Plan

List reported that the city has been in contact with the Iowa D.O.T. about the possibility of obtaining funding from the Iowa Living Roadways Trust Fund to assist with the re-development of Spring Lake and Wescott Parks to a natural prairie state due to the repeated flooding of the areas. To be eligible for funding, the city is required to approve the Integrated Roadside Vegetation Management Plan. Motion by Miller, seconded by Brown, to approve the plan. Roll call was: AYES: All. NAYES: None.

Authorization to Apply for REAP Grant – City Trail Expansion Project

Jason Cook, member of the Parks & Recreation Advisory Board and Trails committee is leading the effort to submit a Resource Enhancement and Protection (REAP) grant application for the Magnetic Trail Expansion Project. The application will request a grant of \$100,000 to be applied toward the development of paved trails. Motion by Brown, seconded by Miller to authorize the REAP grant application. Roll call was: AYES: All. NAYES: None.

Reports

Brian Lauck, FBO at the Cherokee Regional Airport gave an update on recent activities at the airport. He reported that crop dusters have dusted 60,000 acres in 4 ½ weeks, with just a little left to do. Most of the painting projects at the airport are complete and state grant funds were used for this, they have been awarded an FAA grant to start construction of a partial parallel taxiway, and the airport commission has been working with county personnel on a zoning project to protect airspace.

Adjournment

On a motion by Loughlin, seconded by Pingel, the meeting was adjourned at 7:46 p.m.

Media Present: None.

Craig Schmidt
Mayor

ATTEST:

Diane Cargin
City Clerk-Treasurer