

**CITY COUNCIL MINUTES
TUESDAY, MAY 14, 2019, 7:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Johnson, Miller, Pingel, City Attorney Herbold and City Clerk-Treasurer Cargin.

Approve Agenda

Motion by Miller, seconded by Brown, to approve the agenda with no changes or additions. Roll call was: AYES: All. NAYES: None.

Appointment to Fill Ward I Council Vacancy

On a motion by Miller, seconded by Johnson the council unanimously appointed Amy Loughlin to fill the Ward I council vacancy. Clerk Cargin issued the Oath of Office to Amy Loughlin. Councilperson Loughlin joined the meeting.

Resolution 2019-20 Approving Scheduled FY19 Transfers

Motion by Brown, seconded by Pingel to adopt Resolution 2019-20, a Resolution Approving FY2018-19 Scheduled Transfers. Due to a change in an Iowa Administrative Rule on Fund Transfers all transfers taking place after May 1, 2019, including budgeted transfers are to be done by resolution. Roll call was: AYES: All. NAYES: None.

Resolution 2019-21 Approving Scheduled FY20 Transfers

Motion by Pingel, seconded by Miller to adopt Resolution 2019-21, a Resolution Approving FY2019-20 Scheduled Transfers. Roll call was: AYES: All. NAYES: None.

Ordinance #674 Utility Users Outside of the Corporate Limits

Motion by Brown, seconded by Miller to approve the first reading of Ordinance #674, an Ordinance Amending the Code of Ordinances of the City of Cherokee for Utility Users Outside of the Corporate Limits. Roll call was: AYES: All. NAYES: None.

Consent Agenda

On a motion by Pingel, seconded by Johnson, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of April 23, 2019.

Review Board of Adjustment Minutes of April 22, 2019.

Review Parks & Rec Minutes of May 6, 2019.

Review Airport Authority Board Minutes of April 9, 2019.

Review Hotel/Motel Tax Advisory Board Minutes of April 25, 2019.

April Police Report.

Tax Abatement Applications for 937 Aster Dr. and 941 Aster Dr.

Class E Liquor License (LE) for Casey's General Store.

Class C Liquor License for Jobies/Pastime Parking Lot Party.

Approve Pay Request #1 for 2018 Storm Water Improvements Project.

April Treasurer's Report and Receipts as follows: General \$544,414.92; Police Forfeiture \$5,379.07; County Library \$7.66; Road Use \$28,589.13; Employee Benefits \$208,772.42; Emergency \$12,374.22; Other Street Monies/Local Option Sales Tax \$66,789.98; Hotel/Motel Tax \$114.35; Wilson School Reserve \$0; Revolving Loan \$1.73; Library Memorial \$145.31; Park & Rec Capital Improvement \$1,497.05; Cemetery Special Care \$3.21; Debt Service \$103,267.86; Road Use Equipment \$0; 2016 Capital Projects \$0; Floods of 2018/19 \$94,695.18; Emergency Set-Aside \$25.27; Oak Hill Perpetual Care \$0; Water Utility \$54,612.48; Water Utility – Industrial \$4,065.55; Water Treatment Fac. Project \$0; Water Main Project Bond & Interest \$5,365.00; Water System Maintenance \$9,669.51; Sewer Utility \$125,951.52; Sewer Utility – Industrial \$1,022.09; Sewer Facility Bond & Interest \$31,241.50; Sewer System Maintenance \$8,965.52; Aviation Authority \$13,330.59; Solid Waste \$27,085.88; Landfill \$29,558.12; Storm Sewer Utility - \$9,965.99; Self-Insurance \$87.84; Police Dept. Special Acct. \$0.00

Bills totaling \$238,210.00

ACCO	LIQUID CHLORINATING SOLUTION	\$1,228.80
ADVANCED SYSTEMS, INC.	LASERFICHE SCANNER	\$821.00
AGRIVISION EQUIPMENT GROUP	OIL FILTERS	\$129.15
AHLERS & COONEY P.C.	URBAN RENEWAL	\$60.00
AL'S CORNER OIL CO.	PARK FUEL	\$26.85
ALLIANT ENERGY	NATURAL GAS	\$987.39
ALYSSA A. HERBOLD PLC.	4/19 LEGAL SERIVCE	\$1,853.50
ALYSSA A. HERBOLD PLC.	4/19 WILSON SCHOOL	\$27.00
ARAMARK UNIFORM SERVICES	RAGS, RUGS, MOPS	\$56.82
ARMOND RIDER	5/19 CELL PHONE REIMBURSEMENT	\$50.00
AURELIA LUMBER COMPANY	OPERATING SUPPLIES	\$1,527.69
BAKER & TAYLOR INC.	BOOKS	\$1,275.82
BECK ENGINEERING, INC.	ENGINEERING SERVICE	\$5,238.75
BIERSCHBACH EQUIPMENT & SUPPLY	HOSE, HAMMER	\$1,269.99
BLAINE'S WATER CONDITIONING	COOLER & SOFTNER RENT, WATER	\$191.40
BLOOMING HOUSE	CLOCK, PLANTERS, FLOWERS	\$655.90
BOLTON & MENK, INC.	WATER TREATMENT REHAB	\$849.00
BOMGAARS	OPERATING SUPPLIES	\$824.90
BRUSHMANN TREE SPADING	SNOW CRAB TREES & SPADING	\$1,951.00
BUGH WELDING	DRILL & TAP HOSE	\$20.00
BUILDERS SHARP. & SERVICE	RENTAL & REPAIRS	\$2,348.56
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$958.23
CARROLL CONSTRUCTION SUPPLY	POLY/STEEL TAPE	\$510.00
CASEY'S PIZZA	CITY WIDE CLEAN UP MEAL	\$149.65
CELLEBRITE INC	SOFTWARE AGREEMENT	\$500.00
CHAD SINGER	MILEAGE	\$46.40
CHAMPION ELECTRIC, INC.	LIGHT REPAIRS, RESET CLOCKS	\$7,896.05
CHEMSEARCH	DEGREASER	\$520.00
CHEROKEE AVIATION AUTHORITY	JANUARY TAX DRAW	\$790.69
CHEROKEE CO. SOLID WASTE	CITY WIDE CLEAN UP APPLIANCES, ASSESSMENT	\$29,883.51

CHEROKEE NAPA	BATTERIES, OIL, FILTERS	\$715.34
CHEROKEE POLICE RESERVES	ISRLOA CONFERENCE & TRAINING	\$1,900.00
CHEROKEE REGIONAL MED. CENTER	DRUG TEST	\$70.00
CHEROKEE ROTARY CLUB	MEALS/CS	\$104.00
CHRONICLE TIMES	LEGAL PUBLICATIONS	\$1,713.62
COUNSEL	COPY OVERAGE	\$287.22
COUNTRY TIRE & SERVICE	TIRES & REPAIRS	\$1,019.81
CREATIVE PRODUCT SOURCE	PENS, LANTERNS	\$262.94
CREATIVE SERVICES	2019 CHAMPION T-SHIRTS	\$299.83
CRESCENT ELECTRIC	CAMPING SUPPLIES	\$114.62
DARREN'S CLOTHING CO.	UNIFORM SHIRTS	\$195.00
DAVE ELLIS	MILEAGE	\$78.30
DEMCO, INC.	OFFICE SUPPLIES	\$159.92
DOUG RASMUS	HAUL ROCK	\$4,200.00
DUANE MUMMERT	5/19 CELL PHONE REIMBURSEMENT	\$35.00
FAREWAY STORES, INC.	OPERATING SUPPLIES	\$360.62
FASTENAL COMPANY	JOBBER	\$35.00
FELD FIRE	BUNKER GEAR, EXTINGUISHERS	\$5,932.00
GEORGE SCHMIDT	5/19 CELL PHONE REIMBURSEMENT	\$35.00
GREAT AMERICA FINANCIAL SERVICE	COPY CONTRACT	\$168.00
HALLETT MATERIALS	STONE & GRAVEL	\$9,407.92
HOLZHAUER MOTORS, LTD.	AIR FILTER, OIL CHANGES	\$161.81
IOWA LAKES ELECTRIC COOP	ELECTRICITY	\$59.00
JAMIE HODGDON	5/19 CELL PHONE REIMBURSEMENT	\$35.00
JANITOR'S CLOSET, LTD.	TOILET TISSUE, TRASH BAGS	\$124.40
JR'S SALES AND SERVICE	FIX CEMETERY DOOR	\$100.00
KRIS ALESCH	MILEAGE	\$46.40
L & G PRODUCTS, INC.	GRASS SEED	\$283.50
LORI VICKER	PRESENTATION	\$125.00
LORNA BENNETT	INCOME OFFSET REIMBURSE/MILLER	\$338.25
LOU LEONE	INTERVIEW EXPENSES	\$655.30
MARCUS LUMBER COMPANY	FLOOR ENAMEL	\$79.98
MARTIN MARIETTA MATERIALS	CLASS A STONE	\$1,349.98
MC2 INC.	PARKSON BRUSH KIT	\$1,822.63
MEDIACOM LLC	INTERNET	\$316.90
MID AMERICAN ENERGY	ELECTRICITY	\$22,537.61
MID-AMERICAN BENEFITS, INC	ADMIN & FLEX FEE, CLAIMS	\$3,187.09
MODERN HEATING & COOLING	RESTROOM REPAIRS	\$1,006.47
MOTOR PARTS SALES	OPERATING SUPPLIES	\$28.42
MPH INDUSTIRES, INC.	BEE III RADAR	\$1,470.00
MUNICIPAL SUPPLY, INC.	SMART POINTS & METER PARTS	\$3,700.50
NATE JAMES	5/19 CELL PHONE REIMBURSEMENT	\$50.00
NORTHSIDE TIRE	REPAIR TIRE	\$34.05
NORTHWEST IOWA LEAGUE OF CITIES	LEAGUE MEETING	\$15.00
O'HALLORAN INTERNATIONAL	REPAIRS	\$73.27

O'REILLY AUTOMOTIVE STORES	SWEeper PARTS	\$10.59
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$1,390.77
PETTY CASH - LIBRARY	POSTAGE & NEWSPAPERS	\$165.78
PULSE TECHNOLOGY PARTNERS	HANDHELD RADAR	\$745.00
R.J. THOMAS MFG. CO., INC.	RUTH & DICK GRAVES BENCH	\$1,187.10
REHAB SYSTEMS, INC.	VAC SOUTH LIFT STATION	\$570.00
REINERT MACHINE SHOP	ELECTRICAL PANEL STAND	\$272.90
SANITARY SERVICES	4/19 GARBAGE PICK UP	\$24,884.40
SCE, LLC	DIG GRAVE, HYDRANTS, SUPPLIES	\$13,235.22
SCE, LLC	2018 STORMWATER IMPROVEMENTS	\$51,753.64
SIOUX SALES COMPANY	BOOTS	\$174.99
SIOUXLAND DISTRICT HEALTH	FOOD SERVICE LICENSE	\$150.00
SIOUXLAND SEEDS	GRASS SEED	\$5,700.00
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$180.00
STEVENSON HARDWARE	SNOWBLOWER PART	\$21.48
SYNCHRONY BANK/AMAZON	BOOKS	\$324.37
THE BOOK VINE	BOOKS	\$179.79
TODD LARSEN	5/19 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	5/19 CELL PHONE REIMBURSEMENT	\$35.00
TRUCK EQUIPMENT INC.	SWEeper PARTS	\$210.00
TYLER HAHN	MILEAGE & KEE-CON SUPPLIES	\$216.66
U.S. BANK	MISC. CHARGES	\$2,482.00
U.S. BANK EQUIPMENT FINANC	COPY CONTRACT	\$188.87
UNITYPOINT CLINIC-OCC. MED	DRUG TEST	\$42.00
USA BLUE BOOK	OPERATING SUPPLIES	\$225.97
USPS	UTILITY BILL POSTAGE	\$307.72
VALLEY GLASS & FRAMING	REFRIGERATOR SHELF	\$41.00
VERIZON WIRELESS	HOT SPOT & CELL PHONES	\$397.39
WEX BANK	FUEL	\$3,618.92
WIESE OIL & SUPPLY CO., LT	FULE	\$1,318.00
WINDSTREAM	TELEPHONE & INTERNET	\$312.52
YOUR FLEETCARD PROGRAM	PARK FUEL	\$279.16
ZACH FREKING-SMITH	DVD, KEE-CON SUPPLIES, CHAMBER	\$211.01

Approve Hotel/Motel Tax Advisory Board Grant Recommendations.

The Hotel/Motel Advisory Board made the following recommendations for grant application funding: \$5,000 to the Cherokee Community Theatre for the purchase of stage lighting, \$1,000 to the Cherokee PRCA Rodeo to hire a band or DJ as part of the entertainment for the 53rd annual Cherokee PRCA Rodeo, \$1,000 for perennial plants for the Main St. nodes and \$2,111.84 for decorative directional signage. Motion by Brown, seconded by Miller to approve the Advisory Board's recommendations. Roll call was: AYES: All. NAYES: None.

Award Bid for W. Elm Parking Resurfacing

One bid was received for the resurfacing of the parking area along W. Elm St. from Blacktop

Service Co. in the amount of \$53,240.00. Motion by Brown, seconded by Pingel to approve the Blacktop Service bid. Roll call was: AYES: All. NAYES: None

Repair to Union St. Bridge

As the result of this spring's rapid snow melt, a hole has opened up in the Union St. bridge deck. The entire bridge is in rough shape. Brad Beck of Beck Engineering reported he had reached out to three companies to obtain quotes for the repair of the bridge and received quotes for a 10' x 10' deck as follows: Christensen Bros \$20,000 - \$22,000; Cramer Const. \$25,000 (verbal); Graves Construction \$30,000 (verbal). Beck stated that the entire bridge has significant issues and needs to be replaced and estimates the cost of replacing the bridge at roughly \$200,000 to \$300,000. The bridge replacement is on the list for potential I.D.O.T. funding. Motion by Brown, seconded by Pingel to close the Union St. bridge and authorize the repair, accepting the low bid of Christensen Bros. for the work. Roll call was: AYES: All. NAYES: None.

Water Quality Initiative Project Contract Amendment.

Motion by Miller, seconded by Brown, to authorize Cost-Share Grant Contract Amendment #1 between the Iowa Dept. of Agriculture and Land Stewardship (IDALS) and the City. This amendment extends the project completion date from June 30, 2019, to December 31, 2019, for the 2018 Storm Water Improvements Project located near the Community Center. Roll call was: AYES: All. NAYES: None.

Set Public Hearing Date for FY19 Budget Amendment

Motion by Pingel, seconded by Brown to set the Public Hearing for a FY19 Budget Amendment for Tuesday, May 28, 2019, at 7:00 p.m. at City Hall. Roll call was: AYES: All. NAYES: None.

Award Bid for Linden St. Flood Repair

Three bids were obtained for repair work to reshape and grade the ditch and shoulder on the south side of Linden St. which was washed in this spring's flood. The bids are as follows: SCE, LLC \$18,520; Grundman-Hicks Const. \$18,900; JJSS, LLC \$21,549. Motion by Miller, seconded by Brown to approve the low bid of SCE, LLC. Roll call was: AYES: All. NAYES: None.

Consider Request to Keep Livestock in City Limits

Dennis Radke, 506 N. Roosevelt Ave., submitted a request to allow him to keep ducks in his backyard. City Code Section 55.05 prohibits a resident from keeping livestock within city limits except by written consent of the city council. The council took no action, thereby declining to provide written consent.

Council Comments

Brown reported that Cherokee State Bank is requesting that the City vacate the alley running east west from N. Second St. to N. 4th St. between two properties they own. Per City Code Section 137.02, the council referred this proposal to the Planning & Zoning Commission for its study and recommendation.

Adjournment

On a motion by Pingel, seconded by Miller, the meeting was adjourned at 7:35 p.m.

Media Present: None.

Craig Schmidt
Mayor

ATTEST:

Diane Cargin
City Clerk-Treasurer