

**CITY COUNCIL MINUTES  
TUESDAY, APRIL 27, 2021, 7:00 P.M.  
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Loughlin, Miller, Johnson, City Administrator List, and City Clerk-Treasurer Cargin. Absent was Councilperson Pingel.

**Approve Agenda**

Motion by Brown, seconded by Miller to approve the agenda with the addition of Items #4.03 Approve Class C Liquor License – Pool & Pub, and #4.04 Approve Class B Beer Permit for Chamber of Commerce dba Cherokee Chamber PRCA Rodeo under Consent Agenda. Roll call was: AYES: All. NAYES: None.

**Public Hearing – Roosevelt Ave. Reconstruction Project Plans, Specs, Form of Contract**

At 7:00 p.m., Mayor Schmidt opened the Public Hearing on the 2021 Roosevelt Ave. Reconstruction Project Adoption of Plans, Specifications, Form of Contract and Estimate of Cost for the construction of certain public improvements described in general as the 2021 City of Cherokee Roosevelt Avenue Reconstruction Project. The Mayor called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered, and the Clerk reported that no written objections thereto had been filed. Mayor Schmidt then closed the Public Hearing at 7:01 p.m.

**Resolution #2021-22 Adopting Plans, Specs, Form of Contract, Estimate of Costs**

Motion by Loughlin, seconded by Miller to adopt Resolution #2021-22, a Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the 2021 City of Cherokee Roosevelt Ave. Reconstruction Project. Roll call was: AYES: Loughlin, Miller, Brown, Johnson. NAYES: None

**Consideration of Construction Bids**

Tom Wilson, Beck Engineering, reported that three bids had been received at the bid letting for the 2021 Roosevelt Ave. Reconstruction Project held on April 20, 2021, as follows: Hulstein Excavating, Inc., Edgerton MN, - \$1,989,999.99; Godbersen-Smith Const., Ida Grove, IA - \$2,377,439.83; C. J. Moyna & Sons, Elkader IA - \$3,464,686.68. Engineer's estimate was \$1,988,201. Wilson recommends awarding the low bid of Hulstein Excavating. Motion by Loughlin, seconded by Miller to award the low bid of Hulstein Excavating in the amount of \$1,989,999.99. Roll call was: AYES: Brown, Johnson, Loughlin, Miller. NAYES: None.

**Resolution #2021-23 Making Award of Construction Contract**

Motion by Loughlin, seconded by Miller to adopt Resolution #2021-23, a Resolution Making Award of Construction Contract for the 2021 City of Cherokee Roosevelt Ave. Reconstruction Project to Hulstein Excavating. Roll call was: AYES: Miller, Johnson, Brown, Loughlin. NAYES: None.

## Public Hearing – Magnetic Park Trail Expansion Phase 2

At 7:04 p.m. Mayor Schmidt opened the Public Hearing on the Magnetic Park Trail Expansion Phase 2. As there were no oral or written comments, the Public Hearing was closed at 7:05 p.m.

### Consideration of Construction Bids

Tom Wilson, Beck Engineering, reported that five bids had been received for the completion of Magnetic Park Trail Expansion Phase 2 connecting from Willow/Saratoga to the Hwy. 59 bridge through the greenspace as follows: Howrey Construction, Rockwell City IA - \$389,810.75; Vander Pol Excavating, Orange City IA - \$395,672.52; Bainbridge Const., Kingsley IA - \$398,833.88; Beck Excavating Inc., Spirit Lake IA - \$432,396.75; Godbersen-Smith Const., Ida Grove IA - \$491,650.10. Engineer's estimate was \$406,912.10. Wilson recommends the low bid of Howrey Construction. Motion by Brown, seconded by Loughlin to approve the low bid of Howrey Construction. Roll call was: AYES: Loughlin, Miller, Brown, Johnson. NAYES: None.

### Resolution #2021-25 Approving & Authorizing Amendment to SRF Loan

List explained that the city received notice that the 2011 Sewer SRF loan with a balance of \$83,000 is eligible for a rate reduction from 3.00% to 1.75%. This rate reduction will provide the city a savings of \$6,012.50. Motion by Miller, seconded by Johnson to approve Resolution #2021-25, a Resolution Approving and Authorizing Amendment to Loan and Disbursement Agreement by and between the City of Cherokee and the Iowa Finance Authority, and authorizing and providing for the reissuance of the Sewer Revenue Capital Loan Note, Series 2011 (Rate Reset). Roll call was: AYES: Brown, Johnson, Loughlin, Miller. NAYES: None]

### Consent Agenda

On a motion by Miller, seconded by Loughlin, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of April 13, 2021.

Approve Class C Liquor License for Pool & Pub, Inc.

Approve Class B Beer Permit for Cherokee Chamber of Commerce dba Cherokee PRCA Rodeo Bills totaling \$129,855.96

ALEX AIR APPARATUS, INC.	COMPRESSOR SERVICE & TEST	\$1,215.62
ALLIANT ENERGY	NATURAL GAS	\$2,358.07
BECK ENGINEERING, INC.	ROOSEVELT AVE. RECONSTRUCTION	\$2,692.00
BECK ENGINEERING, INC.	EUCLID AVE. RECONSTRUCTION	\$11,950.00
BECK ENGINEERING, INC.	WILLOW ST. BOX CULVERT	\$16,200.00
BECK ENGINEERING, INC.	HWY 59 STORM SEWER/SIDEWALK	\$3,697.50
BOMGAARS	OPERATING SUPPLIES	\$1,095.15
BUGH WELDING	STEEL & WELDING SUPPLIES	\$596.13
CENTRAL IOWA DIST. INC.	PAPER TOWELS	\$155.00
CHAMPION ELECTRIC, INC.	RESET TRAFFIC CONROLLER	\$42.00
CHEROKEE AVIATION AUTHORITY	TAX DRAW	\$8,487.82
COUNTRY TIRE & SERVICE	TIRE REPAIRS & OIL CHANGES	\$379.25
CRAIG SCHMIDT	MILEAGE-LEAGUE MEETING	\$51.52
FASTLANE MOTOR PARTS	ULTRA VIOLET WASH	\$16.50
FELD FIRE	FIRE HOSE REPAIR	\$46.00
FIRST COOPERATIVE ASSOC.	LAWN SEED	\$780.00
FOUNDATION ANALYTICAL LAB	WATER, WASTEWATER & POOL SAMPLES	\$1,795.25

GORDON FLESCH COMPANY, INC	LASERFICHE CONTRACT	\$420.00
GREG EATON, FIRE CHIEF	VOLUNTEER FIREMAN PAYROLL	\$610.00
GREGG COMPUTER SERVICE	HARD DRIVE	\$350.00
HAWKINS, INC.	LAB SUPPLIES	\$1,968.30
HOLZHAUER MOTORS, LTD.	TPMS LIGHT	\$176.39
I & S GROUP, INC.	CENTRAL ST. SANITARY SEWER	\$9,961.31
I & S GROUP, INC.	NUTRIENT REDUCTION IMPROVMENTS	\$4,316.28
I & S GROUP, INC.	GIS WATER SYSTEM UPDATE	\$1,033.96
IOWA LAKES ELECTRIC COOP	ELECTRICITY	\$84.00
JERRY LINVILLE	CAMPING REFUND	\$360.00
KURITA AMERICA INC.	FLOCCULANT	\$1,362.85
LUKE KLASCHEN	BOOT REIMBURSEMENT	\$134.99
MEDIACOM LLC	INTERNET	\$414.40
MID AMERICAN ENERGY	ELECTRICITY	\$21,312.13
MID-AMERICAN BENEFITS, INC	5/21 HRA ADMIN & FLEX FEES & CLAIMS	\$1,883.54
NORLAB INC.	LAB SUPPLIES	\$628.50
NORTHWEST IOWA LEAGUE OF CITIES	LEAGUE MEETING	\$15.00
O'REILLY AUTOMOTIVE STORES	VEHICLE SUPPLIES	\$30.75
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$23.73
SCE, LLC	DIG GRAVES	\$630.00
SCE, LLC	CONCRETE PATCHES	\$10,276.50
SCE, LLC	WATER LEAKS	\$13,165.78
SCE, LLC	CAP WATERLINE & SUPPLIES	\$3,489.80
SENSUS USA	SOFTWARE	\$1,949.94
SIOUX SALES COMPANY	BOOTS	\$142.45
THE COLLINS GROUP, INC.	FLAGS	\$65.55
TOOLS PLUS INDUSTRIES	FLAGS, PAINT, SAFETY VEST	\$813.85
UNUM LIFE INS. CO OF AMERICA	5/21 LIFE & DISABILITY INS.	\$1,215.77
UPS	SHIP PACKAGE	\$19.69
USPS	UTILITY BILL POSTAGE	\$342.37
UTILITY EQUIPMENT COMPANY	COUPLINGS, END CAP	\$1,007.32
WELLS FARGO FINANCIAL LEASE	COPIER LEASE	\$65.00
WIESE OIL & SUPPLY CO., LT	PROPANE	\$28.00

### **Consider Bids for Cemetery Pickup and Dump Box**

The cemetery received bids for the FY22 budgeted heavy duty pickup and dump box as follows: 2021 Ram 3500 Chassis Cab Tradesman 4WD Regular Cab \$27,838; 2021 Ford Super Duty F-350 XL 4WD Regular Cab \$33,390. Both bids were from Holzhauser Motors, Cherokee IA. Hiway Truck Equipment, Fort Dodge IA - Scott-Lite Aluminum Contractor Dump Body \$9,918.85; Steffen Truck Equipment Inc., Sioux City, IA, Smooth Side Dump Body \$14,377.00. Motion by Brown, seconded by Miller, to approve the low bids of the 2021 Ram 3500 from Holzhauser Motors and the dump box from Hiway Truck Equipment. Roll call was: AYES: All. NAYES: None.

### **Consider Bid for Sealcoats in Park & Campgrounds**

One bid in the amount of \$15,256 was received from Blacktop Services, Humboldt IA, to complete sealcoats, level and seal and pave three areas in the park and campgrounds. Motion by Miller, seconded by Brown, to approve the bid. Roll call was: AYES: All. NAYES: None.

### **CAYL Parking Lot Closure Request**

Cherokee Area Young Leaders are requesting the council to approve the closing of the W. Maple St. parking lot from 6 p.m. Thursday, June 24, to 2 a.m., Saturday, June 26, for the CAYL Parking Lot Party Concert. Loughlin feels that is too long a time period to close the lot, and made a motion to approve the closure with a timeframe of noon on Friday, June 25, to 2 a.m. Saturday, June 26. Miller seconded the motion. Roll call was: AYES: All. NAYES: None.

### **2021 Citywide Bridge Inspection Bids**

Two bids were received for the citywide bridge inspection and inventory program for 2021 as follows: Veenstra & Kim, West Des Moines IA - \$4,000, Bolton & Menk, Ramsey MN - \$5,880. Motion by Brown, seconded by Johnson, to award the low bid of Veenstra & Kim. Roll call was: AYES: All. NAYES: None.

### **Set Public Hearing Date – IDOT Maintenance & Repair Agreement**

Motion by Loughlin, seconded by Miller to set the Public Hearing Date on the IDOT Maintenance and Repair Agreement effective 7/1/21 – 6/30/26 for May 11, 2021, at 7 p.m. Since this agreement is for five years, it is necessary to hold a public hearing prior to approval. Roll call was: AYES: All. NAYES: None

### **Set Public Hearing Date – CDBG Sanitary Sewer Collection System Improvements Proj.**

Motion by Miller, seconded by Brown to set a Public Hearing Date for the CDBG Sanitary Sewer Collection System Improvements Project for May 11, 2021, at 7:05 p.m. Roll call was: AYES: All. NAYES: None.

### **Consider Proposals for CDBG Grant Writing & Administrative Services**

One bid was received for grant writing and administration of CDBG funds for the city's proposed Wastewater Treatment Plant Improvements Project and Owner-Occupied Housing Rehabilitation Project as follows: Simmering-Cory, Storm Lake IA - \$1,000 for grant writing for the Wastewater Treatment Plant Improvement Project and \$20,000 for administration services, and \$1,000 for grant writing for the Owner-Occupied Rehabilitation Project and \$3,000 per housing unit for grant administration. SIMPCO declined to bid due to heavy workload. Motion by Brown, seconded by Miller to approve the proposal from Simmering-Cory. Roll call was: AYES: All. NAYES: None.

### **Hotel/Motel Advisory Board Grant Recommendations**

Motion by Brown, seconded by Miller, to approve two recommendations from the hotel/motel tax advisory board as follows: CAYL Parking Lot Party - \$4,000, Cherokee PRCA Rodeo - \$5,000. Roll call was: AYES: all. NAYES: None.

### **Change Order #2 – Sanitary Sewer Improvements Project Phase 2**

Amanda Goodenow, engineer for I&S Group, explained Change Order #2 for the CDBG Sanitary Sewer Collection System Improvements, Phase 2, in the amount of \$47,172.00. The sub base on Linn St. has been found to be unsuitable to meet compaction standards during trench backfill, due to the proximity of the creek and the water table in that area. Water keeps seeping in. CTS has recommended bringing in backfill material for replacement of the unsuitable soil. The change order is for the removal of the unsuitable trench material, the cost of the new

material and the placement of the new material. Motion by Miller, seconded by Loughlin to approve Change Order #2. Roll call was: AYES: All. NAYES: None.

**Adjournment**

On a motion by Loughlin, seconded by Brown, the meeting was adjourned at 7:20 p.m.

Media Present: None.

Craig Schmidt  
Mayor

ATTEST:  
Diane Cargin  
City Clerk-Treasurer