

**City Council Budget Workshop
City Hall, Cherokee, Iowa
February 11, 2014 – 5:30 P.M.**

A budget workshop was called to order on this date by Mayor Murphy. Present: Council members Johnson, Brown, Miller, Pingel, Peck, Administrator Eikmeier, Clerk-Treasurer Taylor.

The council continued review of the 2014-15 budget. Department Supervisors from Police, Fire, Street, and Water were present to review their budgets and answer questions from the Council. These budgets were presented with little change over the current year. The Road Use Equipment budget includes the purchase of a loader to replace the current 10-year old loader. The estimated cost of \$105,000 would be spread over a 3-year period. The Water Dept. budget includes funding for water various main projects. The council also reviewed a list of water line problem areas that will need attention over the next 5-10 years.

**Regular City Council Meeting
City Hall, Cherokee, Iowa
February 11, 2014 – 7:00 P.M.**

The meeting continued in regular session at 7:00 p.m. City Attorney Miller was present.

A motion by Brown, seconded by Pingel, approved the third presentation of Ordinance No. 588, increasing garbage rates to \$13.50/mon. and ordered its publication. Roll call was: AYES: All. NAYS: None.

On a motion by Peck, seconded by Miller, the council adopted Resolution No. 14-5, a resolution supporting Surface Transportation Program (STP) funding for N. 11th St. paving. Roll call was: AYES: All. NAYS: None.

A motion by Brown, seconded by Johnson, unanimously approved the following under “Consent Business”.

City council minutes of January 28th and February 3rd.

Reviewed Library Board minutes of January 8th.

Bills totaling \$180,382.08.

AHLERS & COONEY P.C.	LEGAL SERVICES	147.50
AL'S CORNER OIL CO.	DIESEL	45.02
ALLIANT ENERGY	NATURAL GAS	5,953.72
ARAMARK UNIFORM SERVICES	SHOP RAGS; RUGS; MOPS	50.78
ATIRA CREDIT MASTERCARD	DIGITAL CAMERA & LENS	744.97
	IOWA BICYCLE SUMMIT REGISTRATION	135.00
	FILE SMALL CLAIMS	85.00
BILL ROBINSON	CPR & AED TRAINING	625.00
BLAINE'S WATER CONDITIONING	FILTERS; SOFTENER SALT; LAB WATER	439.28
BOB LEE	4 B.B. CLINICS	400.00
BOLTON & MENK, INC.	GREENSPACE SANITARY SEWER STUDY	2,297.50
BOMGAARS	OPERATING SUPPLIES	2,362.13
BRAD'S TIRE SERVICE	REPAIR LOADER TIRE	350.39
BUGH WELDING	PUMP SEALS/BEARINGS; MANHOLE LID TOOL	955.92
BUILDERS SHARP. & SERVICE	STARTER ROPE; FILTERS; SNOWBLOWER	501.53
CARROLL DISTRIBUTING	LIMESTONE URETHANE TUBE; SOIL PROBE	75.13
CARUS CORPORATION	CALCIQUEST	2,849.15
CHAMPION ELECTRIC, INC.	WALL HEATER & WIRING MATERIALS	494.89
	LIGHT FIXTURE REPAIRS	98.39
	REP.TRAFFIC CONTROL; ST. LIGHTS	388.00

CHASER'S PIZZA	BULBS - N. TOWER ACCENT LIGHTS	428.47
CHEROKEE AUTO PARTS	PIZZA - COUNCIL WORKSHOP	57.64
CHEROKEE AVIATION AUTH.	VEHICLE MAINT. SUPPLIES	210.38
CHEROKEE CO. CLERK/COURT	JAN. TAX DRAW	180.32
CHEROKEE CO. SOLID WASTE	CITY CASES	120.00
CHEROKEE CO. WORK SERVICE	FEB. LANDFILL FEE	29,688.51
CHEROKEE COUNTY RECORDER	BOOK SHELF; CLEAN OIL	81.89
CHEROKEE COUNTY SHERIFF	RECORD DOCUMENTS	83.00
CHEROKEE FIRE DEPARTMENT	SERVE NOTICE - N. RENKEN	19.00
	VOLUNTEER ALLOWANCE	685.00
	ANNUAL FIREMEN DUES	297.00
CHEROKEE LUMBER, INC.	SCREWS; LUMBER; ROOF FELT; GLASSBOARD	875.23
CHEROKEE LIBRARY FOUNDATION	TRANSFER OF FUNDS	1,600.00
CHEROKEE REGIONAL CLINICS	PRE-EMPLOYMENT PHYSICAL	223.00
CHEROKEE STATE BANK	NSF CHECKS	524.91
CHICAGO CENTRAL & PACIFIC	FINAL PAY.-CEDAR ST. SIGNALS	5,844.26
CHRONICLE TIMES	MINUTES; HEARING NOTICES	568.82
CIRCLE K	5 GAL. CAR WASH SOAP	78.00
CLAYTON & SONS, INC.	SILT FENCE; WATER LEAK PATCH	1,719.00
CONTINENTAL RESEARCH CORP.	GROUND STERILANT	424.15
COUNTRY TIRE & SERVICE	REPLACE TIRES; TIRE REPAIRS	1,089.10
DARREN'S CLOTHING CO.	15 BASKETBALLS	291.86
DAVE GRAVENISH REPAIR INC.	FUEL PUMP; OIL PAN; ETC.-93 FORD	1,166.71
DEMCO, INC.	SUPPLIES	182.96
DENNY'S SERVICE	FLUSH VALVE	175.00
DIVISION OF LABOR	ANNUAL ELEVATOR INSPECTION-BEECH LIFT	225.00
DOUBLEDAY LARGE PRINT	BOOKS	208.80
DPC INDUSTRIES, INC.	CHLORINE	853.38
ELIZABETH DAWSON	REF. B.B. GAMES	25.00
EMBLEM ENTERPRISES, INC.	PD PATCHES	330.69
EZ TREE SERVICE	TAKE DOWN 4 TREES	440.00
FAREWAY STORES, INC.	CLEANING SUPPLIES	61.48
FELD FIRE	EXT. HYDROTESTS; SEALS; REPAIR SCBA	1,005.50
FOUNDATION ANALYTICAL LAB	SAMPLE TESTING	1,590.00
GCC ALLIANCE CONCRETE, INC.	CONCRETE - OUTDOOR SHELTER	2,842.50
GECRB/AMAZON	BOOKS & DVDS	123.02
GRAHAM TIRE & AUTOMOTIVE	FRONT & REAR TIRE (HIT BY CAR)	982.48
HACH CO.	LAB REAGENTS & CHEMICALS	939.21
HALLETT MATERIALS	SAND	3,346.92
HEATH HAGBERG	2 B.B CLINICS	200.00
HEIMAN FIRE EQUIPMENT	TITAN GLOVES	419.70
HOLZHAUER MOTORS, LTD.	BATTERY; BRAKES; SERVICE; SENSORS	916.01
HOTSY EQUIPMENT CO.	HOT WATER PRESSURE WASHER	6,532.00
HWY. 3 ARMS & AMMO	500 ROUNDS SLUGS	408.00
I.W.P.C.A.	BIOSOLIDS CONF. REGISTRATION	95.00
IDA COUNTY SHERIFF	SERVE NOTICE - J. MATHIS	31.50
INGRAM BOOK COMPANY	BOOKS	10.62
IOWA LAKES ELECTRIC COOP	ELECTRICITY	48.41
IOWA MUNI. FIN. OFFICERS	ANNUAL IMFOA DUES	55.00
IOWA ONE CALL	DEC. LOCATES	13.50
JASMINE RAMIREZ	REV. V.B.-JAN.	120.00
JIM GANO	U.S. & IOWA FLAGS	28.00
JIM PECK	MILEAGE-SIMPCO MTG.-1/23/14	67.20
JOHN MEIS	SIMPCO TAC MEETING; LRTP MTG.	562.55
K-MART #9222	OFFICE/CLEANING SUPPLIES;	130.93
LETSCHE BIKE/RADIO SHACK	SCREEN SHIELD; PRINTER INK	78.23
LINDSAY WILLIAMS	REF. V.B.-JAN.	25.00
LUNDELL CONSTRUCTION CO.	GRAVE DIGGING	1,100.00
	TRUCK SAND TO OUR PILE	380.00
	SNOW REMOVAL DOWNTOWN-1/2/14	713.75
	SERVICE LINE REPAIR-305 CHIEF	2,080.40
	REPAIR LEAK ON LINDEN ST.	1,313.00
	SEWER MACHINE ON INDIAN ST.	225.00

MARCUS LUMBER COMPANY	STYROFOAM; CAP NAILS; ALUM. TAPE	280.10
MARK W. YOUNIE	DEF. COMP. SURRENDER	7,207.65
MID AMERICAN ENERGY	ELECTRICITY	24,503.03
MIKKI HINKHOUSE	REF. V.B.-1/9/14	25.00
MODERN HEATING & COOLING	SERVICE FURNACE	44.00
MUNICIPAL SUPPLY, INC.	BATTERY; REPAIR CLAMPS; COUPLINGS	1,198.72
NORTHWEST COMMUNICATIONS	JAN. INTERNET SERVICE	79.90
O'HALLORAN INTERNATIONAL	FUEL CONDITIONER; TRUCK REPAIRS	3,411.86
O'REILLY AUTOMOTIVE STORES	BOOSTER PACK FOR JUMPSTART	419.99
OFFICE ELEMENTS	COPIER LEASES	369.57
OTIS ELEVATOR COMPANY	ELEVATOR SERVICE CONTRACT	158.67
PERKINS OFFICE SOLUTIONS	OFFICE SUPPLIES	553.76
PETTY CASH	WASH TRUCK; CLEANING SUPP.; POSTAGE	79.24
PETTY CASH - LIBRARY	POSTAGE; OMAHA SUNDAY	220.60
PITNEY BOWES GLOBAL FIN.	JAN. POSTAGE METER RENT	35.00
POWERPLAN	WIRE HARNESS; FAN RESISTOR; LABOR	1,289.89
R COMM WIRELESS	PAGER BATTERIES; LITHIUM	160.00
R.J. THOMAS MFG. CO., INC.	SPEELMON MEMORIAL BENCH	408.00
REINERT MACHINE SHOP	CUTTING EDGES FOR J.D. BLADE	245.86
	CUT THREAD IN STEEL; REPAIR PROBE	20.00
SANITARY SERVICES	JAN. GARBAGE PICKUP	20,495.65
SARA RAMIREZ	REF. V.B. - JAN.	75.00
SARAH RUEHLE	REF. V.B.-JAN.	35.00
SCHOON CONSTRUCTION CO.	SNOW REMOVAL DOWNTOWN-1/2/14	787.50
SHARE CORPORATION	CASE OF GLASS CLEANER	98.75
SIOUX SALES COMPANY	BELT; EAR MIC; FLEECE JACKETS	969.55
SIOUXLAND DISTRICT HEALTH	BACTERIA SAMPLES	26.00
STEVE'S WINDOW SERVICE	WINDOW CLEANING	90.00
THE BOOK VINE	BOOKS	176.69
THE COURT FOCUS	FEB. SUBSCRIPTION	13.00
THREE RIVERS BENEFIT	CLAIMS THRU 1/24/14	984.67
	FEB. ADMIN. FEES	404.00
TRANS-IOWA EQUIPMENT, INC.	MAINT. INSPECT.-ELGIN SWEEPER	725.05
TREAS., STATE OF IOWA	JAN. SALES TAX	4,912.36
TYLER EBEL	B.B. SCOREKEEPER-1/27; 2/3	40.00
UNITED PARCEL SERVICE	SHIPPING CHARGES	204.70
UNITED STATES CELLULAR	CELL PHONES	336.78
UNITYPOINT CLINIC-OCC.HEALTH	2014 DATA MEMBERSHIP	50.00
USA BLUE BOOK	BUFFERS FOR LAB	305.76
USPS	POSTAGE FOR UTILITY BILLS	654.11
VANDE BERG SCALES, INC.	ANNUAL LAB SCALE CALIBRATION	168.75
VERIZON WIRELESS	CELL PHONES/CARD	163.85
WALLY MILLER, JR.	JAN. LEGAL SERVICES	4,525.00
WIESE OIL & SUPPLY CO., LTD	GAS; DIESEL; PROPANE; KEROSENE	8,081.87
WINDSTREAM	PHONE/INTERNET	1,140.05
ZEE MEDICAL SERVICE CO.	RESTOCK FIRST AID SUPPLIES	65.86

Neal Guess, Bolton & Menk, Inc., was present to review the preliminary report on the sanitary sewer system investigation in the flood plain area. The report breaks down the collection system into two parts. The first area is the Saratoga Basin that serves properties south of Greer St., east of Roosevelt Ave., north of E. Maple St., and west of Water St. This basin serves 7 houses and one business. Several properties were purchased during the last buyout, but the sanitary sewer system was left in place. The second area is the Northeast Basin that serves the area east of Roosevelt Ave. and north of E. Maple St., excluding the Saratoga Basin. This basin serves over 400 residences and numerous businesses. If a buyout of the remaining properties in this area is completed, 6,000' of sewer line and 18 manholes could be abandoned. This would eliminate a great amount of infiltration from flooding, which would reduce wear on the Beech St. lift station, as well as decrease the amount of water treated at the wastewater plant. The estimated cost of the project is \$391,500. Mr. Guess feels this project is a good candidate for a Community

Development Block Grant. The grant process begins this fall, so it would probably be fall of 2016 before funding would be in place.

Mark Buschkamp presented the CAEDC annual report for 2013. He reviewed many projects that have been completed in the past year, including the addition of 12 new businesses in the county; expansion of 2 existing businesses; changes of ownership; business relocations; community improvements; and new housing starts. He also mentioned that as part of this summer's Hwy. 59 paving project, the DOT has agreed to install a turning lane on the south end of town at no cost to the City. This will allow a turning lane for northbound traffic near the south industrial park.

A motion by Brown, seconded by Peck, awarded a contract to Goeders Construction for \$24,314 for 319 E. Cedar as part of the CDBG Housing Rehab Program. Motion carried.

On a motion by Johnson, seconded by Miller, the council awarded a contract to Goeders Construction for \$28,227, and approved change order #1 for a \$12,992 decrease, for 501 E. Spruce as part of the CDBG Housing Rehab Program. Motion carried.

Before proceeding with the demolition of the existing park maintenance buildings at Spring Lake Park, the electrical system and plumbing systems must be redone. A motion by Pingel, seconded by Johnson, awarded a contract to Mid American Energy for \$4,579.24 to remove an existing pole, 2 overhead transformers, relocate overhead cable, install a new pole and overhead transformer, anchors and guy wires; and awarded a contract to Champion Electric for \$6,860 to install a new 200 amp meter service, new power wires to the lift station and outdoor shelter, provide and install a power center, breakers and GFCI receptacles at the outdoor shelter, and reconnect overhead wires. Motion carried.

On a motion by Brown, seconded by Pingel, the council awarded a contract to Lundell Construction for \$1,395.77 to disconnect the Kohn property and maintenance building services and to re-plumb the meter pit. Motion carried.

A motion by Peck, seconded by Miller, authorized waiving building permit, water permit and sewer permit fees for housing construction in 2014. The remaining lots in the Doherty Addition will remain at \$1,000 each. Motion carried.

On a motion by Pingel, seconded by Brown, the council unanimously authorized advertising to fill the vacancy in the Police Dept.

A motion by Pingel, seconded by Johnson, accepted the goal setting report prepared following the council's Feb. 3rd workshop. The next step will be to draft an action plan for council consideration. Motion carried.

The council reviewed bids to install 819 linear feet of 8" plastic liner along N. 9th St. and in the alley between Hillside and Harris Streets. Municipal Pipe & Tool Co.-\$27,500; Visu-Sewer-\$28,255.50. Jim Agnitsch, Street Supt., indicated that he has worked with both firms and would be comfortable with either one. The project will take 2-3 days. A motion by Brown, seconded by Miller, authorized a contract with Municipal Pipe and Tool Co. for \$27,500. Motion carried.

A motion by Pingel, seconded by Peck, awarded a contract to Christensen Bros., Inc. in the amount of \$634,192.80 for the River Road Bridge project. This project will be funded 80% by federal funds. Motion carried.

Jim Agnitsch, Street Supt., gave a report on what his department has been doing the past few months. Jim reported that there has been 9” of snow to date and they have used twice as much sand and chloride as the same period last year; they are doing truck and equipment maintenance; taken down several problem trees; cold patching; will be returning the sweeper to the dealer in Ankeny for ongoing problems; received and wired the new hot water pressure washer; and have started sewer line inspections in the northwest part of town.

1. January Clerk-Treasurer’s report and receipts as follows: General-\$35,947.92; Police Forfeiture-\$267.41; County Library-\$.72; Road Use-\$45,142.82; Employee Benefits-\$16,316.55; Emergency-\$324.55; LOST-\$46,677.72; Hotel/Motel Tax-\$21.26; Tax Increment Financing-\$169.33; Revolving Loan-\$22.61; Library Memorial-\$3,841.90; Park & Rec. Capital Impr.-\$23,874.26; Debt Service-\$9,927.09; Storms of 2010-\$13,858.03; Emergency Set-Aside-\$13.17; Aquatic Center/Gillette Park-\$52,705.57; Oak Hill Perpetual Care-\$519.70; Water Utility-City-\$56,461.98; Water Utility-Industrial-\$13,536.14; Water System Maintenance-\$9,262.85; Sewer Utility-City-\$83,309.41; Sewer Utility-Industrial-\$21,401.73; Sewer Bd./Int.-\$27,105.93; Sewer System Maint.-\$3,333.34; Sewer Impr.-\$1,666.67; Aviation Authority-\$434.60; Solid Waste-\$27,549.54; Landfill-\$31,763.26; Storm Sewer Utility-\$6,869.96; Self Insurance-\$22.04.
2. January General Fund revenue/expense report.
3. January Police reports.
4. Water Dept. report.

The meeting was adjourned at 8:10 p.m.

News media – Nikki Thunder, KCHE.

Mark Murphy – Mayor

ATTEST:

Debra Taylor
City Clerk-Treasurer