

**CITY COUNCIL MINUTES
TUESDAY, JANUARY 23, 2018, 7:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Agnitsch, Miller, Johnson, Pingel, City Administrator Kooiker and City Clerk-Treasurer Cargin. Absent was Councilperson Brown and City Attorney Herbold.

Additions/Changes to Agenda

Motion by Pingel, seconded by Agnitsch, to add #5.02 Approve Purchase of Primex Controls for MHI Lift Station. Motion carried.

Proposal to Save Lewis Hotel Building

David Peters and Frank Sawatzky spoke about their plan to repair the Lewis Hotel building at 231 W. Main St. They are working with an attorney, Ryan Mohr, to obtain title to the property. The current owner, Dennis Esch, has informed Kooiker that he is willing to deed the property over to someone else as long as there is no cost to him. Peters stated that their plans for the building include putting steel on the roof as well as the back wall and install angle iron bolts through the existing anchors at the corners to tighten them. Their first objective is to stop any water from entering the building. They will then address repairs to the interior. Kooiker asked Peters and Sawatzky if they would be willing to have the city's engineer look at the plans and they agreed. Kooiker mentioned the funds in the Revolving Loan Fund (approx. \$93,000) which have been set aside to assist in saving the building, and money from this fund could be used to obtain an engineer's stamp of approval for the repair work. Peters and Sawatzky are agreeable to this. Motion by Miller, seconded by Agnitsch to authorize the City Attorney to work with the buyer's attorney, Mr. Mohr, in negotiating and drafting an agreement stipulating the terms for city funds to be used toward the preservation of the building. Roll call was: AYES: All. NAYES: None.

Resolution 2018-05 Appointment of City Engineer

Motion by Pingel, seconded by Johnson adopted Resolution 2018-05, a Resolution Approving Appointment and Contract for City Engineer with Bolton & Menk Engineers. Roll call was: AYES: All. NAYES: None.

Ordinance #662 Amending Aviation Agreement

Motion was made by Agnitsch to approve the second and waive the third reading of Ordinance #662, an Amendment to the Aviation Authority Chapter of City Code Regarding Property Tax Assessment related to the Aviation Authority. Roll call was: AYES: All. NAYES: None.

Resolution 2018-03 Amendment to Aviation Authority 28E Agreement

Motion by Miller, seconded by Agnitsch to adopt Resolution 2013-03, Amendment #4 to the Aviation Authority 28E Agreement. Roll call was: AYES: All. NAYES: None.

Update of Community Development Block Grant (CDBG) Policies

Motion by Pingel, seconded by Johnson to adopt Resolution 2018-06, Code of Conduct for use of CDBG Funds, Resolution 2018-07, CDBG Procurement Policy, and adopting the Equal Opportunity Policy, Excessive Force Policy, Residential Anti-Displacement and

Relocation Assistance Plan (RARA) and the adoption of the Fair Housing Policy and authorizing posting and distribution. Roll call was: AYES: All. NAYES: None.

Resolution 2018-08 Setting Public Hearing – Cookie’s Tap Building.

Will Cook, one of the owners of the former Cookie’s Tap building at 208 W. Main reported that Jay Loughlin is interested in acquiring the building. Cook is requesting financial assistance from the city for removal of the asbestos, which is estimated to be \$16,950, in order to facilitate the transfer. Cook stated that Loughlin’s plan once the asbestos is removed is to demolish the building and replace it with another structure. Motion by Miller, seconded by Pingel, approved Resolution 2018-08 Setting a Public Hearing on Request for City Participation in Demolition of the Building at 208 W. Main for Tuesday, February 13, 2018, at 7:00 p.m. at City Hall. Roll Call was: AYES: All. NAYES: None.

Consent Agenda

Miller asked for clarification on the Blacktop Services invoice for Spring Lake Park road chip seal treatment. Kooiker replied that this was an add-on to the 2017 street projects and should have been treated as a change order. As such, this matter should have been brought to the council for approval before the work was done. Duane Mummert advised that \$7500 of the \$23,152 bill had been budgeted for and the remaining \$15,772 which was for a double sealcoat on the rest of the road on the west side of the park has been paid for out of his budget and the Park’s & Rec Capital Improvement fund.

On a motion by Miller, seconded by Pingel, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None
City Council Minutes of January 9, 2018.

Invoice dated 12/29/17 from Blacktop Services in the amount of \$23,152 for Spring Lake Park road chip seal.

Library Board minutes of January 3, 2018.

Bills totaling \$108,543.83

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| AHLERS & COONEY P.C. | GENERAL FINANCE, ANNEXATION | \$1,622.50 |
| ALEXIA GERDES | VOLLEYBALL REFEREE | \$30.00 |
| ALLIANT ENERGY | GAS | \$3,381.12 |
| ALLOY SPECIALTY, INC. | WILSON SCHOOL NUISANCE | \$1,032.50 |
| AURELIA LUMBER COMPANY | LUMBER | \$172.80 |
| BAKER & TAYLOR INC. | BOOKS | \$490.76 |
| BLACKTOP SERVICE CO. | 2017 STREET PROJECTS | \$13,521.66 |
| BLACKTOP SERVICE CO. | SEAL COAT ROADS | \$23,152.00 |
| BOLTON & MENK, INC. | 2017 ON CALL ENGINEERING | \$887.75 |
| BOLTON & MENK, INC. | WILSON SCHOOL NUISANCE | \$5,460.50 |
| BOLTON & MENK, INC. | 2017 STREET PROJECTS | \$1,913.00 |
| BOLTON & MENK, INC. | 2017 BRIDGE INSPECTIONS | \$2,799.00 |
| BOMGAARS | OPERATING SUPPLIES | \$314.60 |
| BRYCE KREMER | VOLLEYBALL REFEREE | \$90.00 |
| BSN SPORTS, INC. | BASKETBALL RIMS | \$527.06 |
| BUILDERS SHARP. & SERVICE | BOBCAT DOOR | \$365.83 |
| CHEROKEE AREA ECONOMIC | PLAQUE, BANQUET TICKETS | \$270.00 |
| CHEROKEE AVIATION AUTHORITY | TAX DRAW REIMBURSEMENT | \$808.63 |
| CHEROKEE REGIONAL MED. CENTER | IMMUNIZATIONS | \$884.00 |

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| CHRONICLE TIMES | 12/17 LEGAL PUBLICATIONS | \$296.33 |
| CINTAS | FIRST AID SUPPLIES | \$79.22 |
| COUNTRY TIRE & SERVICE | VEHCILE REPAIRS | \$723.27 |
| COURTNEY ADEN | VOLLEYBALL REFEREE | \$30.00 |
| DENNY'S SERVICE | STOOL REPAIRS | \$112.00 |
| FAREWAY STORES, INC. | POLICE SUPPLIES | \$127.19 |
| FASTENAL COMPANY | LOCK NUTS | \$108.30 |
| FOUNDATION ANALYTICAL LAB | WATER & WASTEWATER SAMPLES | \$314.00 |
| GREGG COMPUTER SERVICE | MAYOR COMPUTER, CARBONITE | \$1,394.99 |
| HALLETT MATERIALS | ICE CONTROL SAND | \$1,865.62 |
| HOLZHAUER MOTORS, LTD. | OIL CHANGE | \$39.95 |
| HY-VEE, INC. | LATEX GLOVES, FUEL | \$172.16 |
| IOWA LAKES ELECTRIC COOP | ELECTRICITY & METER | \$319.88 |
| IOWA ONE CALL | LOCATES | \$39.60 |
| JANITOR'S CLOSET, LTD. | C. CENTER SUPPLIES | \$322.53 |
| JOLLY TIME KOATED KERNELS | FATHER/DAUGHTER DANCE SUPPLIES | \$240.00 |
| K-MART #9222 | TOILET PAPER, TRASH BAGS, INK | \$110.93 |
| LORI FOKKEN | SHUT OFF FEE REFUND | \$50.00 |
| MEDIACOM LLC | INTERNET | \$305.90 |
| MENARDS-SPENCER | LIGHT BULBS | \$12.97 |
| MID AMERICAN ENERGY | ELECTRICITY | \$21,272.09 |
| MODERN HEATING & COOLING | SEWER PLANT FURNACE REPAIRS | \$1,279.92 |
| MOTOR PARTS SALES | V BELT | \$5.09 |
| MUNICIPAL SUPPLY, INC. | WATER METERS & SMARTPOINTS | \$4,171.64 |
| NORTHWESTERN MASONRY | BLOCK | \$23.30 |
| O'HALLORAN INTERNATIONAL | HYDRAULIC HOSE LEAK | \$285.02 |
| O'REILLY AUTOMOTIVE | MINI BULB | \$5.45 |
| ONE OFFICE SOLUTION | OFFICE SUPPLIES | \$249.58 |
| PAITYN HAGBERG | VOLLEYBALL REFEREE | \$30.00 |
| RIVERFRONT CAR WASH | SNOW REMOVAL 12/31/17 | \$450.00 |
| RON'S REPAIR, INC. | ORANGE TRUCK REPAIRS | \$488.76 |
| SCE, LLC | SNOW REMOVAL, WATER LEAKS | \$4,350.00 |
| SHARE CORPORATION | TRIUMPH WIPES | \$84.31 |
| SHOPKO STORES | COFFEE THERMAL | \$79.99 |
| SJE RHOMBUS | 3RD QTR. BILLING | \$2,306.82 |
| STEVE'S WINDOW SERVICE | CLEAN CITY HALL WINDOWS | \$26.00 |
| TOMETICH ENGINEERING | WILSON SCHOOL | \$720.00 |
| TYLER EBEL | VOLLEYBALL REFEREE | \$60.00 |
| U.S. BANK EQUIPMENT FINANCE | COPY CONTRACT | \$89.94 |
| UNITYPOINT CLINIC-OCC. MED | 2018 MUCCA MEMBER DUES | \$60.00 |
| UNUM LIFE INS. CO OF AMERICA | 2/18 LIFE & DISABILITY INS. | \$1,058.43 |
| USA BLUE BOOK | CHART PAPER | \$69.34 |
| USPS | UTILITY BILL POSTAGE | \$330.42 |
| UTILITY EQUIPMENT COMPANY | COUPLINGS, CURB BOXES | \$3,449.48 |
| VANDE BERG SCALES, INC. | SCALE SERVICE AGREEMENT | \$150.00 |
| WIESE OIL & SUPPLY CO., LT | PROPANE | \$590.54 |

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| WINDSTREAM | TELEPHONE & EMAIL | \$95.03 |
| WOODALL ELECTRIC | SEWER PLANT REPAIRS | \$2,193.00 |
| YOUR FLEETCARD PROGRAM | PARK FUEL | \$181.13 |

Authorize Petition to Tile for Abandoned Property – 410 Magnetic

Motion by Pingel, seconded by Miller to proceed with petitioning for title for the abandoned property at 410 Magnetic Ave. Roll call was: AYES: All. NAYES: None.

Purchase of Primex Control Panel for MHI Lift Station

Motion by Agnitsch, seconded by Miller to approve the purchase of a control panel for the MHI Lift Station from Primex in the amount of \$9995 excluding sales tax. Roll call was: AYES: All. NAYES: None.

Library Report

Zach Freking-Smith, Library Director, gave a report on activities happening at the library. Due to many new programs and services being offered and the up-coming departure of the Youth and Special Services Librarian, Charlene Carlson, the Library Board recently approved the hiring of a full-time employee for this position.

Public Works Report

Armond Rider, Public Works Director, updated the council on activities in the water and street departments. Rider said that Todd Miller and Todd Larsen are doing a great job as foreman of their respective departments. Water department employees have re-plumbed the chlorine room and the water plant upgrades will begin this week. The street department has insulated their maintenance shed and by not plugging in the vehicles are saving approx. \$2,000 a month in utility costs. Josh Pope, engineer with Bolton & Menk updated the council on the 2018 street projects including the addition of the W. Elm St. parking. Pope also gave an update on a grant application submitted to the Iowa Dept. of Agriculture for construction of a bio-detention basin to be located in front of the community center. The City has been invited to submit a full application. Although the installation of one of these basins will not cure the drainage problem from Railroad Creek, if the City can get enough of these placed it will slow the water down.

Adjournment

On a motion by Agnitsch, seconded by Pingel, the meeting was adjourned at 8:09 p.m.

Media Present: None

Craig Schmidt, Mayor

ATTEST:

Diane Cargin
City Clerk Treasurer