

**CITY COUNCIL MINUTES
TUESDAY, JANUARY 12, 2021, 7:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Pro-Tem Pingel. Roll call: Present: Councilpersons Brown, Loughlin, Johnson, Miller, City Administrator List, and City Clerk-Treasurer Cargin. Absent was Mayor Schmidt.

Approve Agenda

Motion by Brown, seconded by Miller to approve the agenda with the addition of Item #3.02 Resolution Establishing Compensation for the City Attorney. Roll call was: AYES: All. NAYES: None.

Resolution #2021-01 Resolution Declaring Official Intent to Issue Debt

List explained Resolution #2021-01, a Resolution Declaring an Official Intent Under Treasury Regulation 1.150-2 to Issue Debt to Reimburse the City for Certain Original Expenditures Paid in Connection with Specified Projects. Adopting this resolution will enable the City to preserve the option of securing tax-exempt financing for the purchase of the land for the Wescott Park Relocation. Motion by Loughlin, seconded by Miller to adopt Resolution #2021-01. Roll call was: AYES: Johnson, Brown, Miller, Loughlin, Pingel. NAYES: None.

Resolution #2021-02 Establishing Compensation for City Attorney

Motion by Brown, seconded by Johnson, to approve Resolution #2021-02, a Resolution Establishing Compensation for City Attorney. Roll call was: AYES: All. NAYES: None.

Consent Agenda

On a motion by Brown, seconded by Miller, the following was approved under Consent Agenda with the appointment of Mayor Schmidt in place of Amy Loughlin to the Iowa Surface Transportation Policy Committee. Roll call was: AYES: All. NAYES: None.
City Council Minutes of December 22, 2020.

December Treasurer's Report

December Police Report.

Mayor's annual appointments per Ordinance 15.03:

Mayor Pro tem – Wayne Pingel

Police Chief – Nate James

Council annual appointments:

Council Liaisons

Police – Mayor Schmidt

Fire – Will Miller

Street – Wayne Pingel

Park & Rec. – Chad Brown

WWTP – Emily Johnson

Water – Amy Loughlin

Labor Negotiations – Administrator, City Attorney, Mayor, Chad Brown, Will Miller

Cherokee E911 Board – Emily Johnson

Cherokee Co. Conference Board – Mayor Schmidt

Cherokee Co. Emergency Management Commission – Mayor Schmidt

County Landfill Commission – Wayne Pingel

Cherokee Area Economic Development Board – Will Miller

Siouxland Regional Housing Authority – Alyssa Herbold

Iowa Surface Trans. Policy committee – Amy Loughlin (changed to Mayor Schmidt)
 Iowa Surface Trans. Tech Advisory comm. – John Meis
 Hotel/Motel Tax Advisory Board – Joel McCartan, Shawn Simonsen, Sandy Siegel
 City Clerk-Treasurer – Diane Cargin
 Deputy City Clerk-Treasurer – Sara Lucas
 Official newspaper – Chronicle Times
 Council re-appointment of Chad Staver, Cindy Wilberding to the Parks & Recreation
 Advisory Board for a 3-year term.

Pay Application #3 – Magnetic Park Trail.

Class C Liquor License – Monterrey Mexican Restaurant (ownership addition).

December Treasurer’s Report and Receipts as follows: General \$74,722.39; Police Forfeiture \$1,413.28; County Library \$3,500.54; Road Use \$64,422.25; Employee Benefits \$24,400.33; Emergency \$1,589.17; Other Street Monies/Local Option Sales Tax \$57,006.00; Hotel/Motel Tax \$8.78; Tax Increment Financing \$0; Wilson School Reserve \$0; Revolving Loan \$.18; Library Memorial \$1,820.65; Park & Rec Capital Improvement \$.93; Cemetery Special Care \$63.65; Debt Service \$16,098.39; 2016 Capital Projects \$3,962.00; Floods of 2018/19 \$0; S. 5th Street Improvement Project \$301,150.00; Emergency Set-Aside \$8.38; Oak Hill Perpetual Care \$75.00; Water Utility \$68,145.10; Water Utility – Industrial \$4.16; Water Main Project Bond & Interest \$5,273.00; Water System Maintenance \$10,022.36; Sewer Utility \$111,466.13; Sewer Facility Bond & Interest \$34,006.00; Sewer System Maintenance \$9,387.79; CDBG Sanitary Sewer Euclid/Spruce \$0; Aviation Authority \$882.83; Solid Waste \$32,695.89; Landfill \$30,597.11; Storm Sewer Utility \$7,069.56; Self-Insurance \$10.55; Police Dept. Special Acct. \$.00.

Bills totaling \$607,978.42

A-OX WELDING SUPPLY CO.	CYLINDER	\$11.95
AGRIVISION EQUIPMENT GROUP	HYDRAULIC OIL	\$99.98
ALLIANT ENERGY	NATURAL GAS	\$1,076.60
ALYSSA A. HERBOLD PLC.	12/20 LEGAL FEES	\$1,919.70
AMERICAN UNDERGROUND SUPPLY	VICTAULIC TRANSITION COUPLING	\$2,749.90
ARMOND RIDER	1/21 CELL PHONE REIMBURSEMENT	\$50.00
ASCAP	LISCENSE FEE	\$367.00
BAKER & TAYLOR INC.	BOOKS	\$557.85
BECK ENGINEERING, INC.	ROOSEVELT AVE. RECONSTRUCTION	\$25,454.00
BLAINE'S WATER CONDITIONING	COOLER RENT, WATER, SOFTNER SALT	\$113.75
BOMGAARS	OPERATING SUPPLIES	\$1,447.81
BROWN SUPPLY CO.	CURB GUARDS, PIPES	\$1,278.22
BUGH WELDING	SNOWPLOW REPAIRS	\$181.00
BUILDERS SHARP. & SERVICE	BELT	\$21.55
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$894.74
CHEROKEE CO. SOLID WASTE	12/20 ASSESSMENT	\$29,688.51
CHRONICLE TIMES	12/20 LEGAL PUBLICATIONS	\$875.47
COUNSEL	COPY OVERAGE	\$53.66
COUNTRY TIRE & SERVICE	BATTERY & OIL CHANGE, HAUL SNOW	\$1,203.85
DOLLAR GENERAL-REGIONS 410	WATER & PROPANE	\$33.25
DON GROVES REPAIR	2020 TAHOE LIGHTS	\$2,649.89
DUANE MUMMERT	1/21 CELL PHONE REIMBURSEMENT	\$35.00
ERIC LIST	1/21 CELL PHONE REIMBURSEMENT	\$50.00
FAREWAY STORES, INC.	CLEANING SUPPLIES	\$48.93
FOUNDATION ANALYTICAL LAB	WATER & WASTEWATER SAMPLES	\$284.40
GEORGE SCHMIDT	1/21 CELL PHONE REIMBURSEMENT	\$35.00
GREG EATON	FIRE FIGHTER ONE TEXT BOOK	\$93.09

GREG EATON, FIRE CHIEF	VOLUNTEER FIREMAN PAYROLL	\$870.00
GREGG COMPUTER SERVICE	LAPTOP	\$1,100.00
GRUNDMAN HICKS LLC	UTILITY BILL REFUND	\$72.92
HACH CO.	LAB SUPPLIES	\$973.63
HIWAY TRUCK EQUIPMENT, INC	WATER TRUCK BODY	\$16,622.00
IOWA LAW ENFORCEMENT ACADEMY	MMPI-2 EVALUATION	\$150.00
IOWA LIBRARY ASSOCIATION	MEMBERSHIP DUES	\$120.00
IOWA NARCOTICS OFFICERS ASSOC.	2021 INOA MEMBERSHIP	\$25.00
JAMIE HODGDON	1/21 CELL PHONE REIMBURSEMENT	\$35.00
JJSS, LLC	SNOW REMOVAL	\$786.25
LAWRENCE H. SCHLICHTING	REAL ESTATE PURCHASE	\$298,738.80
LEAF	COPY CONTRACTS	\$385.21
M.O.C.I.C.	2021 ANNUAL MEMBERSHIP FEE	\$100.00
MAGUIRE IRON, INC.	WATER TOWER MAINTENANCE	\$78,753.00
MEDIACOM LLC	INTERNET	\$414.40
MENARDS-SPENCER	FLOOR DRAIN TRAP	\$59.95
MID AMERICAN ENERGY	ELECTRICITY	\$1,194.67
MID-AMERICAN BENEFITS, INC	1/20 ADMIN FEES & CLAIMS	\$1,442.58
MOTOR PARTS SALES	ROAD GRADER PARTS	\$253.04
MUNICIPAL SUPPLY, INC.	CURB BOXES & CLAMP	\$201.40
NATE JAMES	1/21 CELL PHONE REIMBURSEMENT	\$50.00
NOGGIN WATER	COOLER RENT & WATER	\$25.00
O'HALLORAN INTERNATIONAL	HYDRAULIC HOSE REPAIRS	\$2,029.21
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$86.16
SANITARY SERVICES	12/20 GARBAGE PICK UP	\$28,765.90
SCE, LLC	TRENCHER RENTAL	\$350.00
SCE, LLC	WATER MAIN BREAK, REPLACE MANHOLE	\$5,271.38
SCE, LLC	DIG GRAVES	\$420.00
SCHOON CORPORATION	COUPLER	\$45.11
STANARD & ASSOCIATES, INC.	SHIPPING & HANDLING	\$15.00
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$105.00
SYNCHRONY BANK/AMAZON	BOOKS	\$156.67
TCY MACHINE	BLADES FOR JOHN DEERE	\$127.86
TODD LARSEN	1/21 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	1/21 CELL PHONE REIMBURSEMENT	\$35.00
TOM MUMMERT & SON CONSTRUCTION	MANHOLE, CLEAN DITCH, HAUL SNOW	\$1,462.50
TREASURER, STATE OF IOWA	SALES & EXCISE TAX	\$4,862.00
U.S. BANK	MISC. CHARGES	\$462.39
UNIVERSITY OF IOWA	REVISION TO NOMINATIONS	\$9,945.00
USPS	UTILITY BILL POSTAGE	\$318.98
VALLEY GLASS & FRAMING	INSTALL DOOR CLOSURE	\$1,370.00
VEENSTRA & KIMM, INC.	BEECH ST. LIFT STATION	\$5,894.00
VERIZON WIRELESS	CELL PHONES & HOT SPOT	\$364.72
VULCAN INDUSTRIES, INC.	VULCAN STAIR SCREEN	\$69,237.00
WELLS FARGO FINANCIAL LEASE	COPY CONTRACTS	\$142.00
WEX BANK	FUEL	\$2,365.05
WIEMOLD SMALL ENGINE REPAIR	SAW REPAIRS	\$58.08
WINDSTREAM	EMAIL & TELEPHONE	\$322.07
YOUR FLEETCARD PROGRAM	PARK FUEL	\$84.39

Approval of Easements

Motion by Miller, seconded by Johnson to approve seven temporary easement agreements in connection with the Roosevelt Ave. Reconstruction Project, a permanent easement for

recreational trail and a permanent easement for storm sewer. Roll call was: AYES: All. NAYES: None.

Approve Proposals for Engineering Services

Motion by Brown, seconded by Miller to approve two proposals from Beck Engineering, Inc. for civil engineering services for the Euclid Ave. Reconstruction Project in the amount of \$119,500, and one for Willow Street Box Culvert Improvements Project in the amount of \$90,000. Roll call was: AYES: All. NAYES: None.

Update from Trails Committee

Jason Cook, a member of the Cherokee Trails Committee, gave an update on the Cherokee Trail Expansion Project. Over 1.1 million dollars has been raised and the entirety of the trail project can be funded and developed in 2021 if an additional \$225,000 is raised. Phase 1a and Phase 1b (1.5 miles of paved trail) are funded and will be completed in 2021. Phase 2, the “south connection” and final phase includes .7 mile of trail running through the greenspace, connecting the Magnetic Park trail with the Spring Lake Park trail. The cost of Phase 2 is estimated at \$225,000. The Trails Committee is requesting the City budget \$100,000 as a one-time contribution for the project, which is the first request made to the city for any funding of this project.

Brown is concerned about the construction of a pedestrian bridge over Railroad Creek because future flooding incidents could potentially damage it. Cook replied that the intent of the pedestrian bridge is to keep people away from the roadway along E. Maple St. Also a pedestrian bridge serves as a draw to bring people down to that area. People like these pedestrian bridges, they serve to make a trail unique. Cook is confident that the engineer will be able to design a bridge that will resist flood damage. A donor has committed \$50,000 just for the construction of the pedestrian bridge. Brown also expressed concern about construction delays by the contractor, Vander Pol Construction. Cook replied that putting Phase 1b and Phase 2 out to bid at the same time will enable them to lock in a finish date with the contractor.

List advised that the request for funding will be considered during the upcoming budget workshop.

Adjournment

On a motion by Miller, seconded by Brown, the meeting was adjourned at 7:30 p.m.

Media Present: *None*

Wayne Pingel
Mayor Pro-Tempore

ATTEST:
Diane Cargin
City Clerk-Treasurer