

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**  
September 09, 2014

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, September 9, 2014. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Board members present: Todd Wetherell, Mike O’Neal, Neal Rogge and Kent Wenck.  
Absent: Mike Fox. Also present were Karen Aduddell and Brian Lauck.

The minutes of the previous meeting were read. Wenck moved, seconded by Rogge to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$2,741.66
Lauck Aviation, Inc.	\$1,840.06
Karen Aduddell	\$217.00
City of Cherokee	\$42.98
UST Testing	\$410.00
DGR Engineering	\$26,832.07
Sanitary Services	\$96.70
CenturyLink	\$210.63
Alliant Energy	\$8.33
Reinert Machine Shop	\$45.84
Perkins Office Solutions	\$3.99
Ascent Aviation Group	\$19,626.00
MidAmerican Energy	\$297.81
Ascent Aviation Group	\$14,583.05
Ascent Aviation Group	\$46.00

Wenck moved, seconded by O’Neal, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of September 8, 2014, accounts receivable and activity in checking account for past month.

The fuel report for the month of August was reviewed. Fuel sales were 1321.92 gallons of 100LL AV gas and 6041.40 gallons of Jet A fuel. Purchased 4000 gallons of AV gas and 4000 gallons of Jet A for resale.

Brian’s FBO Report:

- Brian needs to order some vasi lights for runway
- He has been taking aerial photos
- Mentioned that there are a few high spots on the field near the south end of runway that are causing poor drainage when we receive heavy rain

Brian stated we should receive notice this week if the grant application with the Iowa DOT has been approved to maintenance the taxiways and hangar approaches. The board concurred to include paving the taxiway approach in the bids for this project.

There was no update on the AGIS Survey project.

The board reviewed the engagement letter from Burkhardt & Dawson, CPA's to conduct the annual audit of the financial statements as of the fiscal year end June 30, 2014. Wenck moved, seconded by O'Neal to approve the audit at a cost not to exceed \$3,750.00. Motion carried.

O'Neal moved, seconded by Rogge, to approve the purchase of eight new office chairs at a cost of up to \$200 each. Wenck stated he would order them. Motion carried.

Neal Rogge reported that he and Brian had visited with Darla Struck at Western Iowa Tech regarding the wind turbine WIT is proposing to erect and assured her that the Cherokee Aviation Authority supports this project. Darla said they will work together to assure that the location of the turbine is satisfactory for both parties and does not cause a problem with the airport's runway protection zone.

Kent Wenck addressed the board and tendered his resignation as a board member effective immediately. He has thoroughly enjoyed serving on the Authority but plans to be gone for six months each year and feels that his absence is unfair to the board. The board accepted his resignation and relayed that he will be missed as he has been so involved and instrumental in the vitality of the airport for many years and in all of the improvement projects since the authority was formed. Todd will inform the city's mayor that a replacement will need to be appointed.

There being no further business, Wenck moved, seconded by Rogge, to adjourn at 8:10 pm. Motion carried.

Respectfully submitted,

Todd Wetherell, Chairman

Karen Aduddell, Clerk