

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

August 9, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, August 9, 2016. The meeting was called to order at 7:00 p.m. by Secretary Mike O'Neal.

Directors present: Mike O'Neal, Dan Mott, Mike Fox and Neal Rogge. Absent: Todd Wetherell. Others present were Karen Aduddell, Brian Lauck, Dustin Leo and Dave Jones.

The minutes of the previous meeting were read. Fox moved, seconded by Rogge, to approve the minutes as read. Motion carried.

Dustin Leo and Dave Jones from DGR Engineering were in attendance to discuss the update of the Airport Layout Plan (ALP) and Master Plan progress. Dustin presented a draft of the Airport Master Plan (Chapter 3- Facility Requirements). The plan identifies deficiencies in the existing facilities and recommends improvements required to meet existing and future needs of this airport. Dustin went over the plan thoroughly which includes such updates as new or expanded runways, taxiways, navigational aids, buildings and parking areas. These recommendations will affect the financial planning of the airport and provide a funding strategy for continued revenue contributions.

Dustin also informed the Authority that the grant applications for construction of a new 8-Unit Tee Hangar and Taxilane Paving have been approved by the Iowa DOT. The grant offer for the tee hangar is \$150,000 (47%) and the grant offer for the taxilane paving is \$79,854 (50 %). The grant agreements for the Authority's approval will be received within the next few weeks.

Dustin Leo and Dave Jones left the meeting at 8:45 p.m.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$3,166.66
Lauck Aviation, Inc.	\$2,842.12
Karen Aduddell	\$300.00
Bomgaars	\$139.88
MidAmerican Energy	\$397.87
City of Cherokee	\$304.84
Sanitary Services	\$96.70
CenturyLink	\$226.16
City of Cherokee	\$72.96
Alliant Energy	\$18.93
Ascent Aviation Group	\$46.00
Ascent Aviation Group	\$14,269.93
U S Postmaster	\$47.00
Mediacom	\$2.22
One Office Solution	\$11.58
DGR Engineering	\$2,079.50

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UST Testing Service	\$410.00
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Fox moved, seconded by Rogge to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of August 8, 2016, accounts receivable and activity in checking account for past month. Mike O'Neal reconciled the bank checking account statement.

The fuel report for the month of July was reviewed. Fuel sales were 2167.46 gallons of 100LL AV gas and 9207.69 gallons of Jet A fuel. Brian will order a half load of 100LL.

FBO report:

- Some customers purchasing 100LL fuel are having problems with the hose on the pump. Brian said it would be better if the hose was shortened. The Authority approved purchasing a shorter hose from Seneca at a cost of \$800.

There being no further business, the meeting adjourned at 9:05 p.m.

Respectfully submitted,

Mike O'Neal, Secretary

Karen Aduddell, Clerk