

**CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING**

April 12, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, April 12, 2016. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike O'Neal and Dan Mott. Absent: Neal Rogge and Mike Fox. A quorum was present. Also present were Brian Lauck and Karen Aduddell.

The minutes of the previous meeting were read. O'Neal moved, seconded by Mott, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$3,166.66
Lauck Aviation, Inc.	\$177.96
Karen Aduddell	\$300.00
Bullock Insurance Agency	\$2,494.00
Community Oil Fleet	\$38.82
City of Cherokee	\$25.26
CenturyLink	\$223.26
Bomgaars	\$52.27
Cherokee Fire Department	\$100.00
Sanitary Services	\$96.70
MidAmerican Energy	\$349.51
Alliant Energy	\$17.49
Iowa Depart of Agriculture	\$9.00
S & W Repair	\$21.31
DGR Engineering	\$900.00
DGR Engineering	\$5,014.58
Champion Electric	\$369.59
Seneca Companies	\$1,658.11
Ascent Aviation	\$46.00
City of Cherokee	\$4,113.74

O'Neal moved, seconded by Mott to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of April 12, 2016, accounts receivable and activity in checking account for past month. Mike O'Neal reconciled the bank checking and savings account statements.

Reviewed the accounting ledgers of expenses and reimbursements for the current grant projects.

The fuel report for the month of March was reviewed. Fuel sales were 711.83 gallons of 100LL AV gas and 0 gallons of Jet A fuel.

FBO Report:

- Rotating beacon was repaired and all runway lights are working
- Brian put white rock down on driveways to hangars
- Graded the parking lot
- The parking lot needs a couple loads of rock. Todd will check on prices and order it..
- Concrete in front of hangar 19 sunk after frost went out. Now needs some Sakrete for a temporary fix until a footing can be put in.

Update on current grant projects:

AGIS Survey – Project can be closed out after painting on runway completed.

Threshold Relocation – Construction work is scheduled to begin April 25th and will take one week.

Land Use Permit – No update.

Airport Master Plan and ALP Update – Reviewed the applications for state funding prepared by DGR Engineering to replace an existing hangar with a new 8-unit tee hangar and make necessary site improvements.

On a motion by Dan Mott, seconded by Mike O’Neal, the following resolution was adopted:

WHEREAS, the Cherokee Aviation authority has a responsibility to provide safe and secure aircraft storage facilities for use by airport tenants at the Cherokee County Regional Airport; and

WHEREAS, analysis of the improvements result in option to remove the existing hangar and replace it with a new 8-unit tee hangar as being the most cost effective method to obtain the desired result; and

WHEREAS, a portion of the site work improvement costs are eligible for Iowa Department of Transportation (IDOT) Airport Improvement Program (AIP) grant funding and a portion of the building improvement costs are eligible for IDOT General Aviation Vertical Infrastructure (GAVI) funding; and

WHEREAS, the Cherokee Aviation Authority has developed IDOT AIP and GAVI grant applications for those costs eligible for funding based on the type of grant application.

NOW, THEREFORE, BE IT RESOLVED that the Chairperson of the Cherokee Aviation Authority is authorized to execute an IDOT AIP grant application submittal for the potential reimbursement of \$79,854 (50%) of the total \$159,708 eligible costs and submit the application to the IDOT for approval; and

BE IT FURTHER RESOLVED that the Chairperson of the Cherokee Aviation Authority is authorized to execute an IDOT GAVI grant application submittal for the

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potential reimbursement of \$150,000 (47%) of the total \$320,292 eligible costs and submit the application to the IDOT for approval.

O'Neal made a motion, seconded by Mott, to authorize Brian Lauck to purchase a new Unicom radio for the terminal building at a cost of approximately \$1700. Motion carried.

There being no further business, the meeting adjourned at 8:35 p.m.

Respectfully submitted,
Todd Wetherell, Chairman
Karen Aduddell, Clerk