

**Regular City Council Meeting  
City Hall, Cherokee, Iowa  
January 26, 2016 – 7:00 p.m.**

A regular meeting was called to order on this date by Mayor Murphy. Present: Council members Agnitsch, Brown, Johnson, Miller, Pingel, City Attorney Herbold, City Administrator Kooiker and City Clerk-Treasurer Cargin.

**Resolution Approving Application for IISCG Grant**

Administrator Kooiker explained that this Resolution approves the submission of a grant application for the Iowa Initiative for Sustainable Communities Grant through the University of Iowa. Unlike other grants, this one consists of an investment of “sweat equity” by University of Iowa students in one or more of nine potential projects listed in the grant application. Along with the City, CAEDC, the Chamber of Commerce and Sanford Museum have partnered together to prepare this application.

Brown made a motion, seconded by Johnson, to approve Resolution #2016-01, a Resolution approving the Application for Iowa Initiative for Sustainable Communities Grant. Roll call was: AYES: All. NAYES: none.

**Consent Business**

On a motion by Pingel, seconded by Miller, the council unanimously approved the following under “Consent Business.”

City Council minutes of January 12, 2016

Reviewed Park & Rec Advisory Board Minutes of January 4, 2016

Renewal of Class “E” liquor license – Fareway Store

Bills totaling: \$101,451.04

ALLIANT ENERGY	\$3,029.15
ATIRA MASTERCARD	\$399.98
AUTOMATIC SYSTEMS	\$647.25
BOB HATCH MASONRY	\$13,220.66
BOLTON & MENK, INC.	\$25,117.43
BOMGAARS	\$32.47
BONFIRE WEB COMPANY	\$75.00
CHAMPION ELECTRIC	\$470.10
CHEROKEE COUNTY AUDITOR	\$3,864.21
COUNTRY TIRE	\$359.14
CREATIVE SERVICES	\$25.00
DES MOINES STAMP MFG.	\$28.70
DON EIKMEIER	\$145.80
FELD FIRE	\$129.00
FOUNDATION ANALYTICAL LAB	\$121.00
FREDERICK WELDING & SALES	\$465.03
GREGG COMPUTER SERVICE	\$170.00
HALLETT MATERIALS	\$1,674.05

HOLZHAUER MOTORS	\$259.10
ICAP	\$2,500.00
IMAA	\$35.00
IOWA LAKES ELECTRIC	\$53.22
IOWA ONE CALL	\$56.80
IOWA WORKFORCE DEVELOPMENT	\$1,415.00
KMART	\$45.52
LUNDELL CONSTRUCTION	\$9,407.00
MID AMERICAN ENERGY	\$17,651.35
OFFICE ELEMENTS	\$65.51
OFFICE OF VEHICLE SERVICES	\$10.00
O'HALLORAN INTERNATIONAL	\$6,191.05
ONE OFFICE SOLUTIONS	\$177.91
PEOPLE SERVICE, INC.	\$4,700.00
PITNEY BOWES	\$35.00
PURCHASE POWER/PITNEY BOWES	\$555.84
SAM KOOIKER	\$50.00
SCHOON CONSTRUCTION	\$166.41
SCHOON CONSTRUCTION & EXCAVATION	\$2,047.50
STEVE'S WINDOW SERVICE	\$26.00
TODD MILLER	\$118.00
WIESE OIL	\$2,676.64
WINDSTREAM	\$754.30
WOODALL ELECTRIC	\$1,566.85
YOUR FLEETCARD PROGRAM	\$14.95
ZEE MEDICAL	\$43.00

**LIBRARY BOARD**

BAKER & TAYLOR	\$321.66
DEMCO	\$190.65
SYNCHRONY BANK/AMAZON	\$204.15
WINDSTREAM	\$138.66

**Update from Trails Committee**

Jane Campbell, Jeff Wilson and Ron Oman from the Trails Committee updated the council of their recent activities. Jane reported that the committee organized in 2014 and has since developed a vision statement, goals and priorities. As a part of their mission to increase awareness of the existing trails and build financial support for trails development, they have been awarded a \$7500 Wellmark grant, and held an annual “glo-run” which has been well attended. They have developed a map of the current trail system and plan to use the city’s website to identify and promote the trails. The committee recently applied for and received a Trees Forever grant, which will provide landscaping design assistance along the trails. They also plan to develop a brochure to distribute locally encouraging monetary donations toward trail enhancement and

development, either privately or as memorials. Jeff sees the trails as an economic asset to the community and looks forward to working with the city.

**Memorandum of Agreement**

Administrator Kooiker explained that the City of Cherokee Railroad Creek Acquisition Project 2014 Memorandum of Agreement is necessary to move forward with the demolition of two homes (115 E. Locust and 107 Union) in the FEMA buyout area that have been deemed having “historic value” and the potential to be listed on the National Register of Historic Places (NRHP). In an effort to mitigate the loss of these two historic homes, two treatment measures were identified and agreed upon – a reconnaissance level historic and architectural survey for Cherokee’s residential district and a six-month subscription cost for a cell phone platform tourism project. FEMA will reimburse the city for the costs of these two projects as long as they are carried out within 18 months of the date of the agreement.

On a motion by Miller, seconded by Pingel, the council unanimously authorized approval of the Memorandum of Agreement.

**Approval of Application for Iowa Initiative for Sustainable Communities Grant**

Linda Burkhart, director of Sanford Museum and Planetarium, explained that the IISC initiative provides University of Iowa students the opportunity to assist Iowa communities by providing project management and labor to develop projects targeted by the City. Cherokee has identified nine potential projects the City could benefit from, which include rebranding (including a new motto and image for Cherokee), wayfinding (possible new street signage and promoting Cherokee’s areas of interest, identification of potential new community activities, historical awareness, development along the Little Sioux riverfront, exploring the possibility of developing recreational facilities such as a skate park, ice skating rink and/or tennis courts, preparation for emerald ash borer and writing a new zoning ordinance. IISC may grant all, part, or none of these projects. Minimal expense to the city would be involved, although this will be a team effort involving city staff as well as input from volunteers.

Brown made a motion, seconded by Johnson, to approve the application for an Iowa Initiative for Sustainable Communities Grant. Motion carried.

**Award of Bid – 2016 Sanitary Sewer Project.**

The council reviewed the following bids for the 2016 Sanitary Sewer Project.

Grundman-Hicks LLC	\$378,000.00
Dave Hulstein Excavating, Inc.	\$401,756.00
King Contracting LLC	\$461,713.50
H&W Contracting, LLC	\$537,505.00
Quam Construction Co., Inc.	\$553,249.00
Vander Pol Excavating, LLC	\$623,716.40

Neil Guess, Project Manager for Bolton & Menk, Inc., the project engineer, recommends the City award this project to Grundman-Hicks, LLC. Their bid is 18% below the engineer's estimate.

On a motion by Agnitsch, seconded by Miller, the council awarded the contract to Grundman-Hicks LLC in the amount of \$378,000. Motion carried.

### **Executive Session**

On a motion by Pingel, seconded by Miller, the council went into executive session at 7:38 p.m. to discuss litigation strategy as per Iowa Code Chapter 21.5(1)(c). Roll call was: AYES: All. NAYS: None.

On a motion by Pingel, seconded by Johnson, the council returned to regular session at 8:32 p.m. Roll call was: AYES: All. NAYS: None.

No action was taken as a result of executive session.

### **Reports**

Administrator's Report – The Downtown Façade Program Project is waiting to find out if one of the owners is participating. Cherokee Community Schools is keeping the Administrator informed regarding options for the Webster school building. Budget formation is well underway. The City has been advised by our health insurance agent that our plan will switch to an ACA plan in the fall of 2016. At this time it is unknown what the impact of this will have on the insurance rates.

Building Permit Report – The Council reviewed the 2015 Annual Building Permit Report.

### **Adjournment**

The meeting was adjourned at 8:33 p.m.

News media – Ken Ross, *Chronicle Times*

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Mark Murphy – Mayor

ATTEST:

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City Clerk-Treasurer