

**CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING**

January 12, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, January 12, 2016. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Board member appointments were renewed for Todd Wetherell, Mike O’Neal and Dan Mott to serve four-year terms that will expire in January 2020. Wetherell was reappointed by the County Board of Supervisors. O’Neal was reappointed by the Aviation Authority with the approval of the City Council and Board of Supervisors. Mott was reappointed by the City Council.

Directors present: Todd Wetherell, Neal Rogge, Mike Fox, Dan Mott and Mike O’Neal.
Absent: None. Also attending were Brian Lauck and Karen Aduddell.

Election of officers to serve two year terms for 2016 and 2017:
Motion by Rogge, seconded by Mott to elect Todd Wetherell as Chairman.
Motion by Rogge, seconded by Mott to elect Mike O’Neal as Secretary.
Motion by Rogge, seconded by Mott to elect Mike Fox as Treasurer.
All motions carried unanimously,

The minutes of the previous meeting were read. Rogge moved, seconded by Fox to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$3,166.66
Lauck Aviation, Inc.	\$214.68
Karen Aduddell	\$300.00
Ascent Aviation Group	\$8,344.90
Cash	\$200.00
Community Oil Fleet	\$149.36
CBA Lighting & Controls, Inc.	\$116.33
Nelson Locksmith	\$40.00
Ascent Aviation Group	\$46.00
Iowa Depart of Transportation	\$6,125.00
Bomgaars	\$63.64
CenturyLink	\$203.55
Sanitary Services	\$96.70
City of Cherokee	\$25.53
MidAmerican Energy	\$334.35
DGR Engineering	\$6,455.00
Alliant Energy	\$21.88
Iowa DNR	\$130.00
Ascent Aviation Group	\$46.00
Mediacom	\$5.55
Champion Electric	\$159.72
Community Oil Fleet	\$75.00
Chamber of Commerce	\$189.62

Fox moved, seconded by Rogge, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of January 10, 2016, accounts receivable and activity in checking account for past month. Mike O'Neal reconciled the bank checking account statement. Mott moved, seconded by Rogge to renew Time Certificate of Deposit #10104 for \$50,000 with Farmers State Bank in Marcus with a rate of 1.20% for a term of 48 months. Motion carried.

Reviewed the accounting ledgers of expenses and reimbursements for the current grant projects.

The fuel report for the month of December was reviewed. Fuel sales were 463.23 gallons of 100LL AV gas and 395.50 gallons of Jet A fuel. Purchased 4000 gallons of Jet A.

FBO Report:

- Removing snow
- The heater in hangar #19 was installed

Update on Grant Projects:

Taxilane Crack & Seal – Close out and request for final reimbursement have been submitted.

AGIS Survey – Will request final reimbursement when final engineering fee is received.

Threshold Relocation – On hold until spring of 2016.

Land Use Permit – No update.

Airport Master Plan and ALP Update – The Engineer has some details left to put in the proposed plan.

Discussed the airport master plan and will finalize the priority of projects in the 5-Year Capital Improvement Program for the February meeting.

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully submitted,
Todd Wetherell, Chairman
Karen Aduddell, Clerk