

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**  
November 11, 2014

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, November 11, 2014. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Daniel Mott signed the Oath as a new Director of the Cherokee Aviation Authority to fill the unexpired term of Kent Wenck.

Board members present: Todd Wetherell, Mike O’Neal, Mike Fox, Neal Rogge and Dan Mott. Absent: None. Also present were Karen Aduddell, Brian Lauck and visitor Greg Broussard from Bolton & Menk, Inc. Consulting Engineers & Surveyors.

Chairman Todd Wetherell opened the public hearing to review the bids for Phase II of the Taxilane Rehabilitation Project. The engineer’s estimate for the project was \$132,402. The base bid received from Godbersen Smith Construction Co. of \$123,402.00 and Bid Alternate #1 of \$7,590.00 is determined to be the lowest bid. Greg Broussard had reviewed the bid documents submitted and recommended awarding the project to Godbersen Smith Construction Co., Ida Grove, IA. As there were no comments from the public, Fox moved, seconded by Rogge, to close the public hearing. Motion carried.

Fox moved, seconded by O’Neal, to award the Taxilane Rehabilitation Project Phase II to Godbersen Smith Construction Co. with a contract completion date of May 8, 2015. Motion carried.

Fox moved, seconded by Rogge, to award payment to National Sealant & Concrete, LLC in the amount of \$30,915.72 for the completion of Phase I of the Taxilane Joint & Crack Sealing Project. This amount includes the original contract price of \$28,897.20 and change order increase of \$2,018.52 for final adjustments. Motion carried.

The minutes of the previous meeting were read. Mott moved, seconded by Fox to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$2,741.66
Lauck Aviation, Inc.	\$339.13
Karen Aduddell	\$197.63
Sanitary Services	\$96.70
City of Cherokee	\$28.42
Bomgaars	\$129.74
MidAmerican Energy	\$199.26
Bolton & Menk, Inc.	\$800.00
Northside Tire	\$15.50
Century Link	\$203.89
DGR Engineers	\$9,572.53
Alliant Energy	\$15.47
Chronicle Times	\$58.05
Champion Electric	\$197.90

Cherokee Aviation Authority

November 11, 2014

Page 2 of 3

Ascent Aviation Group	\$46.00
PMCI	\$175.00
National Sealant & Concrete	\$30,915.72

O'Neal moved, seconded by Rogge, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of November 9, 2014, accounts receivable and activity in checking account for past month.

The fuel report for the month of October was reviewed. Fuel sales were 1179.05 gallons of 100LL AV gas and 180 gallons of Jet A fuel. Brian will look for a split load of 100LL.

Brian's FBO Report:

- Tractor and dump truck are ready for winter use
- Will need to have longer hydraulic lines put on the tractor later this month

Update on the AGIS Survey project: Waiting for survey to be updated on FAA's website.

On a motion by Mott, seconded by Fox, the following resolution was adopted:

WHEREAS, as a condition of receiving State and Federal aid for the Cherokee County Regional Airport, the following provisions must be met:

- Approved 5-Year Capital Improvement Program,
- Approved Airport Improvement Program Data sheets with the Sponsor's signature
- Certification that the local match exists if the grant is awarded
- Authorization to submit the proposed projects for State or Federal Grants; and

WHEREAS, the FY 2015 Five-Year Capital Improvement Program and Airport Improvement Program and data sheets are attached listing projects deemed to be in the best interest of the Cherokee County Regional Airport.

NOW THEREFORE, BE IT RESOLVED that the Cherokee Aviation Authority authorizes the submittal of the Five-Year Capital Improvement Program for the Cherokee County Regional Airport, the airport improvement program data sheets for possible FY 2016 through FY 2020 Federal Aviation Administration Grants and certifies that the local match of 10% is available for each project awarded a grant.

The Board discussed the use of the tractor for snow removal and determined that Brian would be the only operator. A notice will be sent to all hangar renters informing them to contact Brian if they need snow removal or their plane plugged in.

Brian had an inquiry from the occupant of hangar #21. They want to know if they can put concrete on the floor. The Board approved the request at the expense of the occupant.

Fox moved, seconded by O'Neal, to approve spending \$350 to change the audio message on the AWOS to correct the name of the airport from Cherokee Municipal Airport to Cherokee County Regional Airport. Motion carried.

Cherokee Aviation Authority

November 11, 2014

Page 3 of 3

There being no further business, Fox moved, seconded by Rogge, to adjourn at 8:05 pm.  
Motion carried.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk