

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

October 11, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, October 11, 2016. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Dan Mott and Mike Fox. Absent: Neal Rogge and Mike O'Neal . A quorum was present. Others present: Karen Aduddell, Brian Lauck, Dustin Leo and Dave Joens.

The minutes of the previous meeting were read. Fox moved, seconded by Mott, to approve the minutes as read. Motion carried.

Dustin Leo and Dave Joens, representing DGR Engineering, gave the tabulation of quotes for the demolition of the existing tee hangar and pavement removal and recommended that the Authority accept the bid from Kellen Excavation LLC of LeMars, Iowa at a total cost of \$14,300.00.

On a motion by Mike Fox, seconded by Dan Mott, the Authority accepted the bid from Kellen Excavation LLC and adopted the following resolution.

WHEREAS, staff was authorized to solicit quotes for an October 10<sup>th</sup>, 2016 submittal at 11:00 a.m. for the demolition of an existing tee hangar and associated pavement removal; and

WHEREAS, notices were submitted to three (3) local contractors on September 29<sup>th</sup>, 2016, to obtain quotes for said work; and

WHEREAS, a single quote was submitted on October 10<sup>th</sup>, 2016, at 11:00 a.m. at City Hall in Cherokee, Iowa; and

WHEREAS, the Consultant recommended the award of contract to the contractor submitting the low quote, being *Kellen Excavation LLC of Le Mars, Iowa*, in the amount of **\$14,300.00**.

NOW, THEREFORE, BE IT RESOLVED that the bid of *Kellen Excavation LLC of Le Mars, Iowa*, in the amount of **\$14,300.00**, for the project to demolish an existing tee hangar and remove associated pavement, described in the plans and specifications heretofore approved by the Cherokee Aviation Authority for said project, the same being the lowest submitted quote for said work; and

BE IT FURTHER RESOLVED that the Chairperson of Cherokee Aviation Authority is hereby directed to execute the contract awarded above for the said project, said contract for the demolition of an existing tee hangar and removal of associated pavement at the Cherokee County Regional Airport in Cherokee, Iowa.

Dave Joens will mail a contract to Kellen Excavation LLC for signature.

Bids for construction of a new 8-unit Tee Hangar and paving will be opened in a special meeting on October 26, 2016 and a contract awarded at that time.

The Authority has been approved for state grants from the Iowa Department of Transportation for the approach paving and construction of a new 8-unit tee hangar in the following amounts:

Approach paving:      Grant:            \$ 79,854 - 50%  
                                 Local match: \$ 79,854 - 50%  
                                 Total                \$159,708

8-unit tee hangar:      Grant:            \$150,000 – 47%  
                                 Local match: \$170,292 – 53%  
                                 Total                \$320,292

The Authority’s total local match for both projects is \$250,146. The Authority is planning to use \$150,146 of capital reserved funds and apply for a \$100,000 loan from Iowa Lakes Electric Cooperative and Corn Belt Power for the balance. Dustin Leo and Dave Joens are preparing an application for the loan.

Master Plan project update: Discussed priority of capital improvements for the 5-Year Airport Capital Improvement Plan with Dustin and Dave.

Land Use Plan – Dustin stated it is moving along.

Dustin and Dave left the meeting.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$3,166.66
Lauck Aviation, Inc.	\$811.76
Karen Aduddell	\$300.00
Community Oil Fleet	\$217.69
S & W Repair	\$97.73
MidAmerican Energy	\$373.57
Sanitary Services	\$104.40
City of Cherokee	\$61.66
CenturyLink	\$226.18
Bomgaars	\$11.98
PMMIC Insurance	\$50.00
Ascent Aviation	\$46.00
Alliant Energy	\$20.19
Champion Electric	\$677.57
Builders Sharpening	\$63.06
Cherokee Co. Solid Waste	\$84.84
DGR Engineering	\$15,253.44
DGR Engineering	\$2,400.00
DGR Engineering	\$1,800.00
DGR Engineering	\$13,638.00

Fox moved, seconded by Mott to approve these bills. Motion carried.

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Reviewed the assets on the balance sheet as of October 10, 2016, accounts receivable and activity in checking account for past month. Dan Mott reconciled the bank checking account statement.

The fuel report for the month of September was reviewed. Fuel sales were 1,177.49 gallons of 100LL AV gas and 2,069.53 gallons of Jet A fuel.

FBO report:

- Cleaned out hangar for demolition
- Will have brakes repaired on the dump truck and winterized

There being no further business, the meeting adjourned at 8:20 p.m.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk