

**CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING**

July 12, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, July 12, 2016. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike O’Neal, Mike Fox and Neal Rogge. Absent: Dan Mott. Also present was Karen Aduddell.

The minutes of the previous meeting were read. Fox moved, seconded by O’Neal, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$3,166.66
Lauck Aviation, Inc.	\$297.27
Karen Aduddell	\$300.00
HyVee	\$60.19
Blooming House	\$295.12
Scrapper Bainbridge	\$25.00
U S Postmaster	\$4.02
City of Cherokee	\$64.83
CenturyLink	\$222.88
MidAmerican Energy	\$371.73
Alliant Energy	\$20.62
Bomgaars	\$54.40
City of Cherokee	\$426.79
Sanitary Services	\$96.70
Bugh Welding	\$1,132.38
Waldner Lawn Service	\$200.00
Ascent Aviation Group	\$46.00
DGR Engineering	\$3,076.84
Tom Mummert & Son Constr	\$3,000.00
Ascent Aviation Group	\$14,633.51
Community Oil Fleet	\$172.09
Dickinson Company, Inc.	\$50,926.45
Quality Striping, Inc.	\$65,386.60
DGR Engineering	\$2,296.00

Fox moved, seconded by Rogge to approve these bills and move funds from Time Certificates to the checking account to pay the invoices to Dickinson Company, Inc. and Quality Striping, Inc. These two expenses are under a federal grant which will be reimbursed by the FAA at 90%. Motion carried.

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Reviewed the assets on the balance sheet as of July 12, 2016, accounts receivable and activity in checking account for past month. Mike O'Neal reconciled the bank checking account statement.

The fuel report for the month of June was reviewed. Fuel sales were 1192.84 gallons of 100LL AV gas and .25 gallons of Jet A fuel.

Status of current grant projects:

AGIS Survey/Threshold Relocation – The construction phase has been completed. The pay applications and change order have been signed. We will be able to request reimbursement on the grant after the invoices have been paid. The survey and approach data submitted on the AGIS website has been approved by NGS (National Geodetic Survey). The new approach is currently scheduled for December.

Land Use Permit – This plan is being completed concurrently with the ALP update. Our engineer is working to identify compatible land uses and reviewing height restriction ordinances. He plans to have it ready for review by the Authority, City and County in the coming month.

Airport Master Plan and ALP Update – The grant application was signed and submitted on June 28, 2016 requesting a grant of \$94,500 (90%) of the total cost of \$105,000. The engineer is well into the plan and will be attending our August meeting for Board input.

IDOT Hangar Grants – The applications for funding to construct a new 8-unit tee hangar and site work have been approved by the Iowa DOT. Total cost of the project is \$490,000. The Iowa DOT grant is in the amount of \$ 228,854 and our portion will be \$261,146. The Authority will be discussing options for financing the project with capital reserves and outside financing.

There being no further business, Fox moved, seconded by Rogge to adjourned at 7:55 p.m. Motion carried.

Respectfully submitted,
Todd Wetherell, Chairman
Karen Aduddell, Clerk