

**CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING**

May 10, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, May 10, 2016. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike O'Neal, Dan Mott, Mike Fox and Neal Rogge.
Absent: None. Also present was Karen Aduddell.

The minutes of the previous meeting were read. Mott moved, seconded by Fox, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$3,166.66
Lauck Aviation, Inc.	\$326.78
Karen Aduddell	\$300.00
Community Oil Fleet	\$150.00
MidAmerican Energy	\$290.68
Sanitary Services	\$96.70
City of Cherokee	\$29.49
Century Link	\$217.80
Mummert & Son Construction	\$650.00
DGR Engineering	\$922.63
U S Postmaster	\$47.00
Bomgaars	\$38.81
Alliant Energy	\$18.13
Bob Swanger	\$3,766.08
Hallett Materials	\$364.32
One Office Solution	\$102.69
Ascent Aviation Group	\$46.00

Fox moved, seconded by O'Neal to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of May 10, 2016, accounts receivable and activity in checking account for past month. Mike O'Neal reconciled the bank checking account statement.

Reviewed the accounting ledgers of expenses and reimbursements for the current grant projects.

The fuel report for the month of April was reviewed. Fuel sales were 651.46 gallons of 100LL AV gas and 660.72 gallons of Jet A fuel.

Brian's FBO Report:

- Brian has two new flight instruction students
- The exterior of terminal building was pressure washed

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- Rock for parking lot delivered and graded
- Working on installation of a more secure mail box on highway
- The blade on the loader is bowed
- Completed the temporary fix of the concrete for hangar 19

Update on current grant projects:

AGIS Survey/Threshold Relocation – The construction phase has been completed. A final walk through will be scheduled for next week. There is an additional cost to the Authority of \$5,257.90 for added painting to include the apron and taxiways. We are scheduled to flight check a new approach to the north end this July.

Land Use Permit – This plan is being completed concurrently with the ALP and should be ready for review by the Authority, City and County by the middle of June.

Airport Master Plan and ALP Update – The engineers have been working to revise the contract to meet FAA requests. The FAA will not provide remarks on the forecast or inventory until the contract is approved. The grant application for \$85,000.00 will be submitted in June and we should be able to begin draw downs in July.

IDOT Hangar Grants – Two grant applications have been submitted for the removal on an existing 8-unit tee hangar and the construction of a new tee hangar. If approved, the General Aviation Vertical Infrastructure (GAVI) grant would pay for \$150,000 of the project. The Airport Development grant application for the paving associated with the new hangar is requesting a 50% match or \$79,854 toward the construction of hangar footings, floor and taxiway approaches. We should know by mid June if we will receive the grants.

There being no further business, the meeting adjourned at 7:45 p.m.

Respectfully submitted,
Todd Wetherell, Chairman
Karen Aduddell, Clerk