

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

March 08, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, March 08, 2016. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Neal Rogge, Mike Fox and Mike O'Neal. Absent: Dan Mott. Also present were Brian Lauck and Karen Aduddell.

Motion by Fox, second by O'Neal, to open the public hearing for review of the proposed budget for FY2017. Motion carried. There were no comments from the public. Motion by Fox, second by Rogge, to close the public hearing. Motion carried.

Fox moved, seconded by Rogge, to approve the proposed budget for FY2017 as read. Motion carried.

The minutes of the previous meeting were read. Fox moved, seconded by Rogge, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	\$3,166.66
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Karen Aduddell	\$300.00
U S Postmaster	\$56.41
Community Oil Fleet	\$168.32
CenturyLink	\$204.54
Sanitary Services	\$96.70
City of Cherokee	\$25.96
MidAmerican Energy	\$313.63
Bomgaars	\$91.60
DGR Engineering	\$3,809.02
Alliant Energy	\$20.62
Ascent Aviation Group	\$46.00
Chronicle Times	\$18.17
Builders Sharpening	\$172.50

Rogge moved, seconded by O'Neal to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of March 7, 2016, accounts receivable and activity in checking account for past month. Mike O'Neal reconciled the bank checking account statement.

Reviewed the accounting ledgers of expenses and reimbursements for the current grant projects.

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The fuel report for the month of February was reviewed. Fuel sales were 201.8 gallons of 100LL AV gas and 172.75 gallons of Jet A fuel.

FBO Report:

- Rotating beacon is not working. Brian will have it repaired.
- Leak in hose rail was repaired.
- Concrete that had heaved in front of hangar 19 was ground down.

Update on current grant projects:

AGIS Survey – Publication of approaches and project closeout scheduled for completion by August.

Threshold Relocation – Construction phase is scheduled for completion by May 15<sup>th</sup>. Brian is to verify price to have markings painted on the whole runway.

Land Use Permit – No update.

Airport Master Plan and ALP Update – Discussed priorities for the five year capital improvement plan and the possibility of replacing an existing 8-unit tee hangar with a new 8-unit tee hangar. Will start application for a state grant.

Reviewed the proposal from Bullock Agency, Inc. to renew the general liability insurance policy for an annual premium of \$2,494.00. Fox moved, seconded by Rogge, to approve the proposal and renew the policy. Motion carried.

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk