

**CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING**

February 09, 2016

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, February 09, 2016. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Neal Rogge, Mike Fox, Dan Mott and Mike O'Neal. Absent: None. Also present were Brian Lauck, Karen Aduddell and Amber Thorson.

Amber Thorson from Burkhardt and Dawson CPA's presented the audit report and financial statements of the Cherokee Aviation Authority for the fiscal year ended June 30, 2015 and reviewed her findings and recommendations with the Authority. After discussion of audit, Amber left the meeting. Fox moved, seconded by Rogge, to approve the audit. Motion carried.

The minutes of the previous meeting were read. Mott moved, seconded by Fox to approve the minutes as read. Motion carried.

Lauck Aviation, Inc.	\$3,166.66
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Karen Aduddell	\$300.00
DGR Engineers	\$711.62
MidAmerican Energy	\$351.80
CenturyLink	\$204.54
Sanitary Services	\$96.70
Iowa Public Airport Assoc.	\$150.00
City of Cherokee	\$27.37
Allied Insurance	\$188.00
Modern Heating & Cooling	\$186.67
DGR Engineers	\$9,945.00
Alliant Energy	\$18.75
S & W Repair	\$127.86
Ascent Aviation Group	\$46.00
City of Cherokee	\$150.00
One Office Solution	\$33.59
Burkhardt & Dawson, CPA's	\$5,880.00
Auditor of the State	\$100.00

Fox moved, seconded by O'Neal to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of February 7, 2016, accounts receivable and activity in checking account for past month. Mike O'Neal reconciled the bank checking account statement.

Reviewed the accounting ledgers of expenses and reimbursements for the current grant projects.

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The fuel report for the month of January was reviewed. Fuel sales were 426.99 gallons of 100LL AV gas and 463.42 gallons of Jet A fuel.

FBO Report:

- Wipers on courtesy car are not working. Brian was instructed to have S & W Repair fix them.
- The door on hangar #19 was stuck shut because the concrete has heaved. Will have Mike Mummert grind down the concrete.
- Brian ordered parts to repair a leak in 100LL hose reel.

Update on Grant Projects:

AGIS Survey – Requested reimbursement #4. Should be finalized within a couple months.

Threshold Relocation – On hold until spring of 2016. Requested reimbursement #1.

Land Use Permit – No update.

Airport Master Plan and ALP Update – Consulting engineer is working on this. No action needed at this time.

Discussion on budget income and expenses for fiscal year 2016-2017. Final budget will be approved in the March meeting. Notice of public hearing to approve budget will be published.

There being no further business, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Todd Wetherell, Chairman

Karen Aduddell, Clerk