

**Regular City Council Meeting
City Hall, Cherokee, Iowa
November 11, 2014 – 7:00 P.M.**

A regular meeting was called to order on this date by Mayor Murphy. Present: Council members Brown, Miller, Pingel, Peck, Johnson, City Attorney Miller, Administrator Eikmeier, Clerk-Treasurer Taylor.

A motion by Brown, seconded by Pingel, unanimously added under Consent Business a bill for approval from Lundell Construction for sand and silt removal in the parks.

At 7:02 p.m., Mayor Murphy opened a public hearing to consider applying for a Community Development Block Grant for sanitary sewer improvements. The Mayor made the following statements regarding the project. The need for the proposed project was identified in an engineering report prepared by Bolton & Menk Engineers. The engineers confirmed that the targeted sewer mains are located in an area where large amounts of I/I are entering the collection system. The project will be funded with a combination of CDBG funds and a loan through a local bank. Total project costs are estimated to be \$575,000. The grant application will be submitted to the Iowa Economic Development Authority no later than November 17, 2014. The City is requesting \$420,000 in CDBG funds for the proposed project. Primary beneficiaries are those residents of a target neighborhood where the sewer rehabilitation work will take place. Based on a recent survey, 61% of the residents living in the target neighborhood are of low-and-moderate income. The proposed sanitary sewer collection system improvements are located in a target neighborhood in the northeast part of the City. The proposed project will not result in the displacement or relocation of any persons or businesses. Since the project will not result in the displacement or relocation of any persons or businesses, there are no plans being made to assist displaced persons. The nature of the proposed activities is to abandon sewer mains in a flood buyout area and reroute these sewage flows by constructing a lift station and installing new gravity sewer/force main. As there were no oral or written comments, the Mayor closed the hearing at 7:05 p.m.

A motion by Brown, seconded by Miller, authorized submitting an application for a \$420,000 Community Development Block Grant for a sanitary sewer improvements project. Roll call was: AYES: All. NAYS: None.

On a motion by Brown, seconded by Peck, the council approved the first presentation of an ordinance amending bid or quotations requirements by increasing amounts for construction and service contracts to \$10,000 with Council approval, and price quotations of \$4,000 up to \$10,000 with approval of City Administrator. Roll call was: AYES: All. NAYS: None.

As the City receives offers on surplus properties, the council will be asked to adopt a resolution proposing the sale of the properties and to set a public hearing. Two offers have been received for 316 W. Locust and one offer for 217 W. Elm. The council added the following wording to the proposed resolution “all parties interested in these properties shall stipulate in writing the offer being made to acquire the property, the intended purpose of the property, and a timetable for use of said property” and “the City reserves the right to reject any or all offers on said properties”. A motion by Pingel, seconded by Johnson, adopted Resolution No. 13-22, as revised, offering for sale the properties at 217 W. Elm and 316 W. Locust, and set the public hearing for 7:00 p.m. on November 25, 2014. Roll call was: AYES: All. NAYS: None.

A motion by Peck, seconded by Miller, unanimously approved the following under “Consent Business”. City council minutes of October 28th.

Bills totaling \$328,351.62.

ABC BUILDING CONTROLS	ANNUAL MONITOR CONTRACT	240.00
	ANNUAL CHECK - FIRE ALARM	877.00
AHLERS & COONEY P.C.	LABOR RELATIONS; TYSON	2,084.50
AL'S CORNER OIL CO.	FUEL	113.87
ALLIANT ENERGY	NATURAL GAS	758.96
AMERICAN TEST CENTER	ANNUAL SAFETY INSPECTION	1,145.00
ARAMARK UNIFORM SERVICES	SHOP RAGS; RUGS; MOPS	60.34
ATIRA CREDIT MASTERCARD	ACADEMY-MEALS/MOTEL-WEEK 2	1,342.46

AUTOMATIC DOOR GROUP	ENVELOPES; ANTIVIRUS SOFTWARE	98.17
AVENET, LLC	FILE SMALL CLAIMS	85.00
BARCO MUNICIPAL PRODUCTS	DOOR REPAIR	204.00
BIERSCHBACH EQUIPMENT & SUPPLY	EMAIL SETUP	50.00
BLAINE ADAMSON	RESTRICTED PARKING SIGNS	530.39
BLAINE'S WATER CONDITIONING	16" ABRASIVE BLADES FOR SAW	161.20
BOLTON & MENK, INC.	GAMES - 10/13/14; REF. BONUS	60.00
BOMGAARS	SOFTENER SALT; WATER FOR LAB	190.83
BRETT GANNON	ENG.-CDBG SANITARY SEWER PROJECT	3,552.50
BROAD COVE ASSOCIATES	OPERATING SUPPLIES/MATERIALS	1,689.61
BROOKLYN HOEPPNER	DEF. COMP. SURRENDER	6,400.00
BROWN SUPPLY CO.	IMMERSION HEATER	130.03
BSN SPORTS, INC.	V.B. GAMES - 10/30/14	35.00
BUILDERS SHARP. & SERVICE	VALVE BOXES	411.00
CALHOUN-BURNS & ASSOCIATES, INC.	NEW VOLLEYBALLS	168.44
CARROLL DISTRIBUTING	SCREW; GASKET	2.97
CASSIE SLEEZER	ENG. - RIVER ROAD BRIDGE	5,341.42
CB HOUSEHOLD HAZARDOUS WASTE	URETHANE SEALER	155.40
CEDAR CHEMICAL	V.B. GAMES-10/9/14-11/6/14	140.00
CHAMPION ELECTRIC, INC.	DISPOSE OF PAINT	241.10
CHARLENE CARLSON	PUMP FLOOD WATER (JUNE)	3,600.00
CHEROKEE AUTO PARTS	MOVE SIGNAL TO NEW BASE; BULBS	2,013.62
CHEROKEE AVIATION AUTHORITY	MILEAGE	61.60
CHEROKEE CO. SOLID WASTE	VEHICLE SUPPLIES	301.98
CHEROKEE CO. WORK SERVICE	OCT. TAX DRAW	5,946.60
CHEROKEE COUNTY SHERIFF	NOV. LANDFILL FEE	29,688.51
CHEROKEE FIRE DEPARTMENT	CLEAN GREASE RAGS	5.72
CHEROKEE LUMBER, INC.	SERVE NOTICE-MILLER/RENKEN	45.00
CHEROKEE REGIONAL CLINICS	VOLUNTEER ALLOWANCE-9/22/14-10/11/14	1,045.00
CHEROKEE REGIONAL MED. CENTER	SCREWS; MAGNETIC NUTSETTER	57.81
CHRONICLE TIMES	PHYSICAL-NEW RESERVE OFFICER	79.00
CITY OF ORANGE CITY	HEARING TEST-NEW RESERVE OFFICER	22.00
COLE VIETOR	SUBSCRIPTION; MINUTES; NOTICES	715.19
CONTROL SYSTEM SPECIALISTS	MILEAGE TO ILA	78.38
COUNTRY TIRE & SERVICE	GAMES ON 10/13/14; REF. BONUS	60.00
DAVID LAFLEUR	BOILER REPAIR	1,813.38
DOUBLEDAY LARGE PRINT	OIL CHANGE - '05 GMC	29.44
DPC INDUSTRIES, INC.	V.B. GAMES-10/9/14-10/16/14	70.00
ELECTRONIC ENGINEERING	BOOKS	48.97
EMILY HASELHOFF	CHLORINE	562.25
ERIC PETERSON	DEDUCTIBLE-INTERVIEW CAMERA	1,500.00
FAREWAY STORES, INC.	V.B. GAMES-10/8/14-11/6/14	135.00
FELD FIRE	GAMES ON 10/13/14; REF. BONUS	60.00
FIRST COOPERATIVE ASSOC.	CLEANING SUPPLIES	174.78
FIRST FINANCIAL MERCHANT SERV.	SEALS; EXT. W/BACKET; NOZZLES	500.63
FOUNDATION ANALYTICAL LAB	SEED OATS	15.00
FRANK DUNN CO.	SEPT. CHARGE CARD FEES	168.51
HACH CO.	SAMPLE TESTING	998.60
HALLETT MATERIALS	WINTER COLD MIX PATCH	1,498.00
HD SUPPLY WATERWORKS, LTD.	LAB SUPPLIES & CHEMICALS	213.96
HOLZHAUER MOTORS, LTD.	LIMESTONE; STONE; BALLAST	1,248.04
HUNTER CLAYTON	TAP SADDLE-TYSON WATER LINE	139.12
HUNTER MORROW	2 WHEEL ALIGNMENT; SERVICE-'13	99.88
HY-VEE FOOD STORE	REAR BRAKES; TURN ROTORS-'13	229.32
INTERNAL REVENUE SERVICE	SIMUNITIONS FOR ACADEMY	26.50
IOWA COMM. ASSURANCE POOL	GAMES - 10/13/14; REF. BONUS	60.00
IOWA D.O.T.	PAPER SUPPLIES; DISTILLED WATER	68.90
IOWA LEAGUE OF CITIES	UNDERPAID 3RD QUARTER PAYMENT	826.71
IOWA ONE CALL	SEWER BACKUP CLAIMS-E.SPRUCE	1,793.55
	SIGN POSTS; CALCIUM CHLORIDE	7,007.37
	BUDGET WORKSHOP REGISTRATION	35.00
	OCT. LOCATES	79.20

JAMES CASWELL	BALANCE OF DEPOSIT-703 N. ROOS.	5.16
JASMINE RAMIREZ	V.B. GAMES 11/5/14	25.00
JASON MCCLELLAN	BALANCE OF DEPOSIT-206 N. ROOS.	47.25
JERRY'S TREE SERVICE	REMOVE ASH & COTTONWOOD TREE	800.00
JOHN MEIS	FINAL DESIGN-N. ROOS. PROJECT	16,940.00
K-MART #9222	CLEANING SUPPLIES; AIR FRESHNERS	48.78
L. G. EVERIST, INC.	EROSION STONE-GRETA DRAINAGE	593.28
LACI SLEEZER	V.B. GAMES-10/23/14	35.00
LETSCHE BIKE/RADIO SHACK	RECHARGEABLE BATTERIES; SANDISK	73.98
LINDSAY WILLIAMS	V.B. GAMES - 10/22/14	25.00
LUNDELL CONSTRUCTION CO.	GRAVE DIGGING	172.50
	REMOVE SAND/SILT (PARK FLOOD)	12,100.00
	WATER LEAK-SIOUX VALLEY DR.	1,137.50
	REPAIR VALVE BOXES ON CEDAR	1,000.73
	INSTALL 2" WATER LINE	6,950.00
	NEW WATER LINE TO TYSON	14,965.77
	REPAIR LEAK-RIVER RD. FORCE MAIN	1,292.50
	REPAIR FORCE MAIN-SPRING LAKE PARK	547.61
	GRETA ST. STORM SEWER PROJECT	72,389.25
	GAMES - 10/13/14; REF. BONUS	60.00
	ILA HOTEL EXPENSES	705.60
	REFUND RENTAL INSPECTION FEES	96.00
	ELECTRICITY	20,222.80
	ROAD SALT DELIVERED	6,132.94
	VEHICLE SUPPLIES	465.07
	REPAIR CLAMPS	200.94
	REPAIR ALTERNATOR	311.50
	DOOR LOCK; DOOR REPAIR	112.00
	OCT. INTERNET SERVICE	84.90
	GROUT FOR POLE @ 2ND/BOW	13.75
	REPAIR FRONT ENGINE-SWEEPER	615.69
	MAKE PLUG; TERMINALS FOR TAIL LIGHT	48.59
	LIGHT SWITCH-'98 IH TRUCK	55.26
	BRAKE CLEAN; CARB CLEAN	9.96
	COPIER LEASES; OFFICE SUPPLIES	569.12
	15 SALVAGE AUTO CERTIFICATES	150.00
	V.B. GAMES - 10/22/14	25.00
	OFFICE SUPPLIES	356.89
	POSTAGE; SUNDAY DES MOINES REG	113.08
	OCT. POSTAGE METER RENT	35.00
	ENG.-DRAINAGE SWALE-VICTORY/GRETA	6,050.00
	SIGNS FOR CAMPING	199.11
	LAWN EDGING-E. MAIN GARDENS	104.91
	RENTAL INSPECTION 3-PART FORMS	762.50
	CROSS BARS/HOOKS-GRADER CHAINS	1,012.50
	STEEL TUBING FOR SIGN BRACKET	32.64
	REBAR CAGE; BOLTS; LIFT POLE-2ND/BOW	1,033.72
	WELD DOOR LATCH-BACKHOE	30.00
	REFUND RENTAL INSPECTION FEE	48.00
	OCT. GARBAGE PICKUP	25,698.75
	V.B. GAMES-10/8/14-10/30/14	110.00
	BROKEN CONCRETE FOR RIPRAP	9,460.00
	EROSIN STONE-TRAIL (FLOOD)	1,631.73
	2 LIFT STATION PUMPS (FLOOD)	4,453.29
	SOIL VAC FOR NEW BASE-2ND/BOW	370.00
	FLUID COUPLER - '13 DUMP TRUCK	68.39
	WINDOW CLEANING	116.00
	UTILITY BILL FORMS	848.12
	DVDS & BOOKS	356.90
	NOV. SUBSCRIPTION	13.00
	SUBSCRIPTION	231.79
	CLAIMS THRU 10/31/14; NOV. ADMIN. FEE	4,180.05
MACKENZIE BALLOU		
MARY JO RUPPERT		
MIKE PITTS		
MID AMERICAN ENERGY		
MILLS & MILLER, INC.		
MOTOR PARTS SALES		
MUNICIPAL SUPPLY, INC.		
NELSON REPAIR		
NELSON'S LOCKSMITH SHOP		
NORTHWEST COMMUNICATIONS		
NORTHWESTERN MASONRY		
O'HALLORAN INTERNATIONAL, INC.		
O'REILLY AUTOMOTIVE STORES, INC.		
OFFICE ELEMENTS		
OFFICE OF VEHICLE SERVICES		
PAITYN HAGBERG		
PERKINS OFFICE SOLUTIONS		
PETTY CASH - LIBRARY		
PITNEY BOWES FIN. SERVICES		
PROFESSIONAL SURVEYING SERVICES		
R.J. THOMAS MFG. CO., INC.		
RANDY KANE		
RAPID AMERICAN PRESS		
REEDSBURG HARDWARE CO.		
REINERT MACHINE SHOP		
RICHARD NEHRING		
SANITARY SERVICES		
SARA RAMIREZ		
SCHMILLEN CONSTRUCTION, INC.		
SCHOON CONSTRUCTION CO.		
STEFFEN		
STEVE'S WINDOW SERVICE		
STOREY KENWORTHY/MATT PARROTT		
SYNCHRONY BANK/AMAZON		
THE COURT FOCUS		
THE DES MOINES REGISTER		
THREE RIVERS BENEFIT		

TRANS-IOWA EQUIPMENT, INC.	HYD.MOTOR-MAIN SWEEPER BROOM	534.33
TREASURER, STATE OF IOWA	OCT. SALES TAX	5,649.97
UNITED STATES CELLULAR	CELL PHONES-9/22/14-10/21/14	275.86
USA BLUE BOOK	PRESSURE GAUGES; CHECK VALVE	321.99
USPS	POSTAGE FOR UTILITY BILLS	670.11
VERIZON WIRELESS	CELL PHONES & CARD-9/21/14-10/20/14	152.79
WALDNER'S LAWN SERVICE	OCT. LAWN CARE; WINTERIZE	55.00
WALLY MILLER, JR.	OCT. LEGAL SERVICES	3,612.50
WIESE OIL & SUPPLY CO., LTD	GAS; DIESEL; HYD. OIL; GUN GREASE	9,856.56
WINDSTREAM	PHONE/INTERNET SERVICE-10/13-11/12	1,254.10
WOODALL ELECTRIC	REPAIR #2 PUMP BY BOILER	225.00
WYATT BALLOU	GAMES - 10/13/14; REF. BONUS	60.00
ZEE MEDICAL SERVICE CO.	LATEX GLOVES FOR LAB; WORK GLOVES	63.90

Tax abatement application for 637 N. Roosevelt Ave.
Reviewed Library Board minutes of October 8th.
Renewal of Class "C" beer permit – Dollar General Store.
Renewal of Class "E" liquor license – Liquor on the Corner.
New Class "B" native wine permit – Natural Health Solutions.

Proposals from Simmering-Cory, Inc. and SIMPCO for administrative services for the CDBG Downtown Façade Program were rated on certain criteria. Based upon the number of downtown façade projects and overall CDBG grants that they have successfully managed, a motion by Brown, seconded by Pingel awarded a contract to Simmering-Cory, Inc. for administrative services. They will write the grant for \$800, and, if funded, will charge \$20,000 for administration of the grant. Motion carried.

Proposals for architectural services for the Downtown Façade Program were received from FEH Architects, RDG Architects, and Genesis Architects. Based on their experience with the façade program, Jim Adamson, John Snapp, and Barb Busch-Mott, members of the Historic Preservation Commission, recommended RDG Architects for architectural services. On a motion by Brown, seconded by Miller, the council awarded a contract to RDG Architects, subject to successful negotiation of fees. Motion carried.

Administrator Eikmeier asked the council to table the award of administration contracts for FEMA funding and CDBG funding in conjunction with the property buyout program for further SIMPCO review.

A motion by Pingel, seconded by Brown, approved the FEMA administrative plan, which outlines the process for the purchase of homes in the buyout program. Motion carried.

In conjunction with discussions on reorganization of City departments and personnel, the council reviewed a proposed early retirement plan. The plan would be offered to employees with 35 years or more continuous employment, they must currently be scheduled to work at least 35 hours per week, must qualify for a bona fide IPERS retirement, must retire by June 30, 2015 (unless a later date is agreed upon by the City and employee), and must sign a release agreement. Under the plan, the City will continue to pay its share of the cost of health insurance premiums (either single, single plus spouse, or single plus dependent) as set forth in the personnel policies and/or union contracts until the month prior to the employee's Medicare eligibility; the City will payout accrued leave over the course of three fiscal years; and the employee shall receive any and all additional benefits as set forth in the applicable personnel policy and/or union contract that a retiring/resigning employee would normally receive. The council felt the deadline to accept the early retirement should be December 8th, rather than the proposed January 9th, so the council can further discuss how to reorganize the departments at their December 9th meeting. They also agreed that an employee taking early retirement could reapply for a part-time position with the City, but not full-time employment. On a motion by Miller, seconded by Brown, the council unanimously approved the early retirement plan as proposed, with the deadline to accept the plan set for December 8th and a change in the item regarding part-time employment.

In continuing discussions on the reorganization of City departments and personnel, the Administrator indicated that if the council chooses to establish a Public Works Supt., the City Code would have to be

amended. After this is done, they would start a marketing plan. The council asked to table any action on the reorganization until the December 9th meeting, at which time they will know how many employees have accepted the early retirement plan.

1. Administrator's report – Fire Dept. personnel have started setting up rental inspection appointments beginning with the south ward. Records will most likely be maintained at the Fire Dept. as well as at City Hall. Christmas lights will be put up on November 20th.
2. Steve Casey, Wastewater Supt., presented his quarterly report to the council. He reported that FEMA has reimbursed them for the replacement of a pump at the Beech St. lift station and they will complete that with help from other departments. They have been hauling sludge to fields, but will have to quit once the ground freezes. Tyson Foods is waiting for a permit from the State to haul sludge from their lagoons, but if not done in the next few weeks, they will most likely have to wait until next fall.
3. October Clerk-Treasurer's report and receipts as follows: General-\$438,593.61; Police Forfeiture-\$4.19; County Library-\$.88; Road Use-\$61,353; Employee Benefits-\$159,809.15; Emergency-\$10,703.76; LOST-\$150,201.41; Hotel/Motel Tax-\$16.90; Tax Increment Financing-\$484.02; Revolving Loan-\$414.63; Library Memorial-\$75.91; Park & Rec. Capital Impr.-\$2.98; Debt Service-\$203,633.07; Road Use Equipment-\$9,195; Emergency Set-Aside-\$4.04; Oak Hill Perpetual Care-\$26.84; Water Utility-City-\$58,122.65; Water Utility-Industrial-\$10,419.47; Water System Maintenance-\$8,860.75; Sewer Utility-City-\$139,271.61; Sewer Utility-Industrial-\$28,540.17; Sewer Bd./Int.-\$29,610; Sewer System Maintenance-\$5,750; Sewer Improvement-\$1,793.67; Aviation Authority-\$5,946.60; Solid Waste-\$25,825.63; Landfill-\$31,340.99; Storm Sewer Utility-\$6,780.04; Self Insurance-\$17.18.
4. October General Fund revenue/expense report.
5. October Police reports.

The meeting was adjourned at 8:00 p.m.

News media – Nikki Thunder, KCHE.

Mark Murphy – Mayor

ATTEST:

Debra Taylor
City Clerk-Treasurer